## Misdemeanor Drug Court (MDC) Program PROCEDURES

The following are the procedures for the handling of applications made by defendants to enter into the Marion County Misdemeanor Drug Court (MDC) Program:

- 1. The defendant delivers an application to the office of The Administrative Managers office, together with fully executed releases and payment in full of the application fee.
- 2. The Director of Case Management or the Administrative Manager reviews the application to determine if it is properly completed and to determine if the defendant appears to qualify for the program.
- 3. The application of qualified applicants is forwarded to the State Attorney's Office for their review.
- 4. The State Attorney's Office advises the Marion County Misdemeanor Drug Court (MDC) Program Team, in writing or orally at a regularly scheduled MDC staffing meeting as to whether or not the State Attorney consents to the entry of the defendant into MDC, and if not, the basis for the objection.
- 5. The Marion County Misdemeanor Drug Court (MDC) Team staffs the application and makes a recommendation to either accept or reject the application.
- 6. The trial court is advised of the MDC staffing team's decision in writing by the presiding judge of Marion County Misdemeanor Drug Court (MDC) Program.
- 7. The presiding trial court judge makes the final determination as to whether or not the defendant's application will be granted, and if so, enters an order of reassignment reassigning the defendant's case to the Marion County Misdemeanor Drug Court (MDC) Program docket.
- 8. The defendant attends the next regularly scheduled Marion County Misdemeanor Drug Court (MDC) court hearing at which time the presiding judge enters the order regarding MDC requirements and the agreement to participate in the Marion County Misdemeanor Drug Court (MDC) Program.