

**IN THE CIRCUIT COURT FOR THE FIFTH JUDICIAL CIRCUIT IN
AND FOR HERNANDO COUNTY, FLORIDA**

ADMINISTRATIVE ORDER H-2017-11

**ADMINISTRATIVE ORDER REGARDING
TRANSPORTATION OF
INCARCERATED INDIVIDUALS**

THIS COURT having considered the need to formalize the processing of transport orders in the Circuit and County Courts of Hernando County, and having considered the orderly administration of justice and the efficient use of the resources of the Court, attorneys, the Clerk, the Sheriff and the jail, it is thereupon

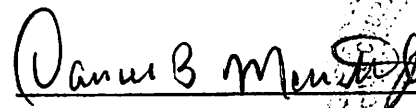
ORDERED AND ADJUDGED AS FOLLOWS:

1. Upon the effective date of this Order, the procedure set forth herein shall be used in all cases, whether civil or criminal, for transportation of prisoners to the Hernando County Courthouse.
2. Attached hereto is the combined motion and order which shall be used by all parties, including private attorneys, the State Attorney, and the Public Defender, to request transportation of any prisoner.
3. The motion and order shall be delivered to the appropriate court for review and signature no later than:
 - (a) For all inmates in the Hernando County Jail, two business days or forty-eight hours, whichever is longer, prior to any proceeding requiring the presence of the inmate.
 - (b) For all inmates located in the other counties of the Fifth Judicial Circuit (i.e., Citrus, Lake, Marion, or Sumter), three business days or seventy-two hours, whichever is longer, prior to any proceeding requiring the presence of the inmate.
 - (c) For all inmates located within the State of Florida, but outside the boundaries of the Fifth Circuit, seven business days prior to any proceeding requiring the presence of the inmate.
4. Requests for transportation of inmates located outside the State of Florida shall be made at least 14 days before any proceeding requiring the presence of the inmate, except as allowed by the trial court on a case by case basis.

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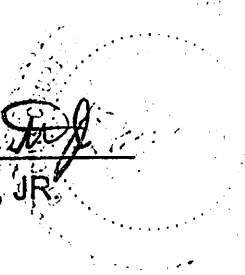
5. These time frames shall be complied with by all counsel of record; however, in the event of emergency or exceptional circumstances, the presiding judge may on his own motion request transportation of a prisoner outside these parameters.

DONE AND ORDERED in chambers at Brooksville, Hernando County, Florida, this 11th day of April, 2017.



Daniel B Merritt Jr

DANIEL B. MERRITT, JR.
Administrative Judge
Hernando County



**IN THE CIRCUIT COURT OF THE FIFTH JUDICIAL CIRCUIT OF THE
STATE OF FLORIDA, IN AND FOR HERNANDO COUNTY**

CASE NO:

STATE OF FLORIDA

vs

Defendant.

PETITION FOR ORDER TO TRANSFER INMATE

THE STATE OF FLORIDA, by and through the undersigned moves the Court for an Order returning the inmate, _____, for the purpose of _____ before the Honorable _____ on _____ and states that the said inmate is now in the custody of _____

RESPECTFULLY SUBMITTED at Brooksville, Hernando County, Florida, this the day of _____, 20 ____ .

Attorney for _____
Florida Bar No. _____

ORDER FOR TRANSFER OF INMATE

THIS MATTER having come on to be heard upon the foregoing Petition of _____ in the above styled case, and it appearing that the inmate, _____, is in the custody of _____, and the Court being duly advised in the premises, it is ORDERED THAT

1. The Sheriff of Hernando County or his assigned agent is directed to receive said inmate from said place of confinement and to deliver said inmate to the Hernando County Courthouse for the purpose as set out in the petition above.

2. The Sheriff of Hernando County or his assigned agent is directed to proceed to the aforesaid place of confinement, there to receive the aforesaid _____ from the authorities at said place of confinement, who are directed to release said inmate to the Sheriff of Hernando County or his assigned agent for safe delivery to the Hernando County Jail, Brooksville, Florida.
3. The Sheriff of Hernando County or his assigned agent is ordered to deliver said prisoner to the Hernando County Jail no later than _____, and INFORM THE OFFICE OF THE STATE OF ATTORNEY UPON HIS/HER DELIVERY AND IF THERE ARE OPEN HERNANDO COUNTY WARRANTS THEY ARE TO BE SERVED AT THIS TIME.
4. The Sheriff of Hernando County or his assigned agent is directed to HOLD SAID PRISONER AT THE HERNANDO COUNTY JAIL UNTIL FURTHER ORDER OF THIS COURT OR UNTIL THE PRISONER IS SENTENCED, WHICHEVER COMES FIRST.
5. The Sheriff of Hernando County or his assigned agent is directed to charge the necessary and proper expenses herein to the appropriate budget account of Hernando County.

[Strike out paragraphs which are not applicable.]

DONE AND ORDERED at Brooksville, Hernando County, Florida, this the _____
day of _____, 20 ____.

Circuit Judge