

**IN THE CIRCUIT COURT OF THE FIFTH JUDICIAL CIRCUIT
OF THE STATE OF FLORIDA, IN AND FOR CITRUS COUNTY**

ADMINISTRATIVE ORDER NO. C-2006- 01

**ADMINISTRATIVE ORDER REGARDING USE OF NOTICE OF RELATED CASES
REQUIRED IN FAMILY LAW MATTERS**

The undersigned as the Administrative Judge of Citrus County having considered that the Florida Supreme Court adopted Fla. R. Jud. Admin. 2.085(d), effective January 1, 2006, requiring that all petitioners in family law cases file a "Notice of Related Cases", and the Court having considered the need to adopt a form to be used until the circuit shall adopt a form or the Florida Supreme Court shall adopt a state-wide form, it is upon consideration thereof

ORDERED AND ADJUDGED as follows:

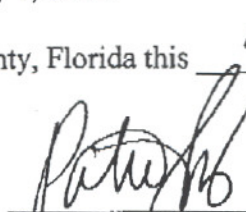
1. NOTICE OF RELATED CASES: Beginning with the effective date of this Administrative Order, a Notice of Related cases shall be filed by the Petitioner in any of the following cases:

- dissolution of marriage,
- annulment,
- support unconnected with dissolution of marriage,
- paternity,
- child support,
- UIFSA,
- custodial care of and access to children,
- adoption,
- name change,
- declaratory judgment actions related to premarital, marital, or post-marital agreements,
- civil domestic violence, repeat violence, dating violence, and sexual violence injunctions,
- juvenile dependency,
- termination of parental rights,
- juvenile delinquency,
- emancipation of a minor,
- CINS/FINS,
- truancy, and
- modification and enforcement of orders entered in these cases.

2. The Notice of Related Cases shall conform to the requirements of Fla. R. Jud. Admin. 2.085(d). Petitioners in any family law cases, as defined above, filed in Citrus County after January 1, 2006, shall use the attached "Notice of Related Cases" until such time as the Fifth Judicial Circuit adopts a circuit-wide form or the Florida Supreme Court adopts a state-wide form. The attached "Notice of Related Cases" form, the "Pro-Se Instruction Sheet for Filing a Notice of Related Cases" and the "Attorney Instruction Sheet for Filing a Notice of Related Cases" are hereby adopted for use in Citrus County, until superseded by an Administrative Order entered by the Chief Judge or adoption of approved forms by the Florida Supreme Court.

3. The Order becomes effective January 1, 2006.

DONE AND ORDERED at Inverness, Citrus County, Florida this 4 day of January, 2006. *nunc pro tunc to Jan 1, 2006*



PATRICIA V. THOMAS
ADMINISTRATIVE JUDGE
CITRUS COUNTY CIRCUIT COURT

**IN THE CIRCUIT COURT
FIFTH JUDICIAL CIRCUIT OF FLORIDA
IN AND FOR CITRUS COUNTY**

CASE NO. 2006-DR-_____

IN RE:

Petitioner,

and

Respondent.

_____ /

NOTICE OF RELATED CASES

Pursuant to Fla. R. Jud. Admin. 2.085(d), the Petitioner submits the following Notice of Related Cases.

1. The following cases are "related" to this family law case (a case is related if it involves any of the same parties, children, or issues and it is pending at the time the party files a family case; or it affects the court's jurisdiction to proceed; or an order in the related case may conflict with an order on the same issues in the new case; or an order in the new case may conflict with an order in the earlier litigation):

- There are no related cases.**
- The following are the related cases:**

Court Where Related Case Pending	Case Number	Relationship of Case to Instant Case

2. I do not request coordination of litigation in any of the cases listed above.

I do request coordination of litigation in the following cases: _____

The Petitioner states as follows regarding whether assignment to one judge or another method of coordination will conserve judicial resources and promote an efficient determination of the actions: _____

3. The Petitioner acknowledges a continuing duty to inform the court of any proceedings in this or any other state that could affect the current proceeding.

DATED this _____ day of _____, 2006.

Petitioner/Attorney for Petitioner

Address:

Telephone:

CERTIFICATE OF SERVICE

I HEREBY CERTIFY that a copy of the foregoing Notice of Related Cases has been delivered this _____ day of _____, 2006, to the Respondent, _____, by delivery to either the _____ County Sheriff's Department or a certified process server for service upon the Respondent, and to the following: [] Honorable Carol A. Falvey (Presiding Family Law Judge), [] Honorable Barbara Gurrola (Presiding Dependency Law Judge) [] Honorable Victor Musleh (Chief Judge of Circuit) OR [] Honorable Raymond T. McNeal (Administrative Family Law Judge)

[] Party to related case: _____

[] Party to related case: _____

[] Party to related case: _____

[] Party to related case: _____

Petitioner/Attorney for Petitioner

Attorney Instruction Sheet for Filing Notice of Related Cases

When should this form be used?

Per Rule of Judicial Administration 2.085(d), the petitioner in a family case shall file with the court a notice of related cases, if related cases are known or reasonably ascertainable.

A case is related when:

- A) it involves any of the same parties, children, or issues and it is pending at the time the party files a family case; or
- B) it affects the court's jurisdiction to proceed; or
- C) an order in the related case may conflict with an order on the same issues in the new case; or
- D) an order in the new case may conflict with an order in the earlier litigation.

Family cases include:

- dissolution of marriage,
- annulment,
- support unconnected with dissolution of marriage,
- paternity,
- child support,
- UIFSA,
- custodial care of and access to children,
- adoption,
- name change,
- declaratory judgment actions related to premarital, marital, or post-marital agreements,
- civil domestic violence, repeat violence, dating violence, and sexual violence injunctions,
- juvenile dependency,
- termination of parental rights,
- juvenile delinquency,
- emancipation of a minor,
- CINS/FINS,
- truancy, and
- modification and enforcement of orders entered in these cases.

Pro-Se Instruction Sheet for Filing Notice of Related Cases

The notice of related cases shall be filed with the initial pleading by the filing attorney or self-represented petitioner.

Each party has a continuing duty to inform the court of any proceedings in this or any other state that could affect the current proceeding.

The notice of related cases shall be served on all parties in the related cases, the presiding judges, and the chief judge or family law administrative judge.

Rule of Judicial Administration 2.085(d) requires the **petitioner** in a family case to file with the court a **notice of related cases**, if the petitioner is aware that related cases exist or if the petitioner should be able to reasonably ascertain that related cases exist.

A related case is a case that is **separate** from the new case to be filed by the petitioner that:

- E) involves any of the same parties, children, or issues and it is pending at the time the party files a family case; or
- F) affects the court's jurisdiction to proceed; or
- G) has an order in the related case may conflict with an order on the same issues in the new case; or
- H) may cause an order in the new case to be entered that may conflict with an order in the earlier case.

Family cases include:

- dissolution of marriage,
- annulment,
- support unconnected with dissolution of marriage,
- paternity,
- child support,
- UIFSA,
- custodial care of and access to children,
- adoption,
- name change,
- declaratory judgment actions related to premarital, marital, or post-marital agreements,
- civil domestic violence, repeat violence, dating violence, and sexual violence injunctions,

- juvenile dependency,
- termination of parental rights,
- juvenile delinquency,
- emancipation of a minor,
- CINS/FINS,
- truancy, and
- modification and enforcement of orders entered in these cases.

The party filing a case, should review the above list, and if that party has or had another court case that fits under one of the categories listed above, that case should be listed on the Notice of Related Cases.

This form should be typed or printed in black ink. After completing this form, you should **file** the original with the **clerk of the circuit court** in the county where your case is filed and keep a copy for your records. A copy of this form must be mailed or hand delivered to any other party in your case and on the presiding judges, and the chief judge or family law administrative judge.

What should I do next?

Each party, whether the petitioner or the respondent has a **continuing duty** to inform the court of any proceedings in this or any other state that could affect the current proceeding.

Where can I look for more information?

Before proceeding you should read the "General Information for Self-Represented Litigants" found at the beginning of the Family Law Forms in the Florida Rules of Court, Family Law Rules. You may also refer to Rule of Judicial Administration 2.085(d).