

IN THE CIRCUIT COURT OF THE FIFTH JUDICIAL CIRCUIT OF THE  
STATE OF FLORIDA, IN AND FOR CITRUS COUNTY

ADMINISTRATIVE ORDER NO. C-2012-18

ADMINISTRATIVE ORDER RE:

MOTION FOR PAYMENT PLAN REINSTATEMENTS

In Florida Statute 28.246, the Clerk of the Circuit Court is directed to accept partial payments and enter into a payment plan with an individual who the court determines is indigent for costs. The Clerk of Court complies with this statute and provides multiple options for compliance as well as a substantial grace period at inception and prior to default of a payment plan. An individual who elects this option enrolls in the program by paying the statutory administrative fee of \$25 and signing the Payment Plan Agreement. The Agreement is executed by Oath and provides clear direction to the enrollee regarding their responsibility and required timelines for compliance. Furthermore, the Agreement establishes the date each month that the individual's payment is due, where and how the payment can be remitted, and compliance timelines.

The Clerk of the Court has shown due diligence in establishing business rules which provide ample opportunity for compliance. Additionally, the Clerk maintains proactive and consistent communication and notice to payment plan participants and has established multiple venues to allow participants to pay the monthly payment as established in the payment plan agreement. Upon consideration thereof, it is hereby

**ORDERED AND ADJUDGED** as follows:

1. Any petition to the Court for reinstatement of a payment plan on which a defendant has defaulted **SHALL INCLUDE SUBSTANTIAL PROOF OF JUST CAUSE** for said reinstatement. Without sufficient just cause, such petitions or motions **WILL NOT BE** entertained by the court.
2. Upon order of the court to reinstatement a payment plan, the party will be required to contact the Clerk of Courts within 10 business days to establish a new payment plan at which time all applicable statutory fees and costs will be due and payable.
3. This order shall be effective July 3, 2012.

**DONE AND ORDERED** in Chambers in Inverness, Citrus County, Florida, this 3  
day of July, 2012.

  
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**PATRICIA V. THOMAS**  
**ADMINISTRATIVE JUDGE**  
**CITRUS COUNTY**