

County Court procedures for Judge Yerman's office

For all hearing types

ALL HEARINGS MUST BE COORDINATED WITH OPPOSING COUNSEL.

Please do not call my office to inquire if a Final Judgment or an Order has been signed by the Judge.

AT THIS TIME NO E-MAILED PLEADINGS ARE ACCEPTED BY THE JUDGE'S OFFICE.

For civil cases

Please schedule ALL hearings by e-mail at the following e-mail address:

hrgmjy@circuit5.org

All Motions should be filed before, or simultaneously with, the Notice of Hearing. If a motion is not filed timely, the hearing may be cancelled.

When e-filing a proposed order, please e-file the order as a separate pleading from the motion. If you file it as one pleading, the clerk may not catch the order to forward to the judge. (Please check the e-portal for proposed order option)

Envelopes need to be mailed the same day you e-file the proposed order. If a party has provided an e-mail address it is not necessary to forward an envelope for mailing. The clerk will not use the envelope as they will E-serve the pleading.

When submitting a proposed Final Judgment with attachments (Fact Information Sheet, etc.), PLEASE provide the attachment.

ALL telephonic appearance is through CourtCall (888-882-6878).

For criminal cases

The cut-off to add anything to the docket is noon the business day before. If you are scheduling a hearing within 5 days of the date of hearing you MUST contact the judge's office to assure it is properly added to the docket.

ONLY 5 MINUTE MOTIONS MAY BE SCHEDULED ON THURSDAY AT 8:55 a.m. AND MUST BE COORDINATED WITH OPPOSING COUNSEL.

Motions, scheduled on a special date (suppression, dismiss, etc.), MUST be filed prior to scheduling the hearing with the judge's office.

ALL proposed orders must be mailed to the judge's office. THE CLERK DOES NOT FORWARD E-FILED PROPOSED ORDERS FOR CRIMINAL COURT TO THE JUDGE.