



DONALD SCAGLIONE  
CIRCUIT JUDGE  
FIFTH JUDICIAL CIRCUIT OF FLORIDA

BECKY HAIMES  
JUDICIAL ASSISTANT  
(352) 754-4030  
FAX: (352) 754-4273  
EMAIL:  
bhaimes@circuit5.org

HERNANDO COUNTY JUDICIAL CENTER  
20 N. MAIN ST., ROOM 444  
BROOKSVILLE, FLORIDA 34601  
5TH CIRCUIT WEBSITE:  
www.circuit5.org

AMENDED  
MEMORANDUM IN REFERENCE TO  
PROCEDURE FOR TELEPHONIC APPEARANCE  
JUDGE DONALD E. SCAGLIONE

1. See Fla. R. Judicial Admin. 2.530. The original motion for telephonic appearance is to be filed with the Clerk's office. A courtesy copy of the motion for telephonic appearance, proposed order with copies for conforming and prepaid postage envelopes (hard copy to be submitted only if pro-se parties are involved in the case. If no pro-se parties are involved it can be submitted via email at the courtesy copy link) must be submitted to Judge Donald E. Scaglione **no later one (1) week before the coordinated hearing addressed to:**

Judge Donald E. Scaglione  
Hernando County Courthouse  
20 N. Main, Room 444  
Brooksville, FL 34601

2. The proposed order should clearly indicate as to which party is coordinating the conference call to the Court. (The Court does not have the ability to conference the parties) **All parties are to use "Court Call"**.
3. Telephonic appearances through "Court Call" are allowed for case management conferences, status hearings and other hearing types.
4. The Party granted telephonic appearance is to initiate the call to the Court through **"Court Call"** on the date and time of the scheduled hearing (this information is to be included in the proposed order submitted to the Judge).