

**IN THE CIRCUIT COURT OF THE FIFTH JUDICIAL CIRCUIT
OF THE STATE OF FLORIDA**

ADMINISTRATIVE ORDER: A-2021-08

**ADMINISTRATIVE ORDER APPOINTING
CIVIL TRAFFIC HEARING OFFICER FOR THE FIFTH JUDICIAL
CIRCUIT**

WHEREAS sections 318.30 - 318.38, Florida Statutes, and rule 6.630 of the Florida Traffic Court Rules provide for the establishment of a Civil Traffic Infraction Hearing Officer Program (hereinafter "the Program"); and

WHEREAS the Program will assist in relieving the excessive workload placed upon the County Courts of the Fifth Judicial Circuit and is necessary to the administration of justice in the Fifth Judicial Circuit;

WHEREAS, in order to continue the efficient operation of the Civil Traffic Infraction Hearing Officer Program in the Fifth Judicial Circuit and to provide for the orderly appointment and compensation of Civil Traffic Infraction Hearing Officers; and in accordance with Article V, § 2, Florida Constitution; Rule of Judicial Administration 2.215; Traffic Court Rule 6.630; and §§ 43.26 and 318.30-318.38, Florida Statutes,

It is **HEREBY ORDERED** and **ADJUDGED**:

1. The following attorney has completed the required training and have been approved to act as a Hearing Officer. He is hereby appointed as Hearing Officer and is authorized to hear proceedings in the Fifth Judicial Circuit:

Norman Chris Polak

D3MJK

2. Any Hearing Officer regularly scheduled to preside over a calendar will be an independent contractor and must enter a contract with the Fifth Judicial Circuit before serving as a Hearing Officer. The compensation for contracted Hearing Officers will be as provided in his or her contract with the Fifth Judicial Circuit. A court employee qualified under Florida Rule of Traffic Court 6.630 may preside over a calendar as part of his or her regular duties when determined necessary by the County Administrative Judge or the Chief Judge.
3. Hearing Officers shall perform their duties in accordance with Florida Statutes, Rules of Court, the Code of Judicial Conduct, applicable administrative orders, relevant case law, and the terms and conditions of the contract between Hearing Officer and the Fifth Judicial Circuit.

DONE and **ORDERED** in chambers at Brooksville, Hernando Florida, this 16th day of February, 2021



Daniel B. Merritt, Jr.
Chief Judge
Fifth Judicial Circuit