

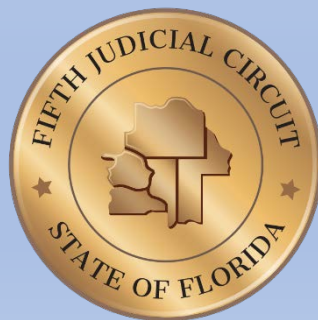
THE FIFTH JUDICIAL CIRCUIT OF FLORIDA

ADMINISTRATIVE PLAN



The Honorable Daniel B. Merritt, Jr

Chief Judge



Trial Court Administrator

Jon Lin

2020

**THE FIFTH JUDICIAL CIRCUIT OF
THE STATE OF FLORIDA**

ADMINISTRATIVE PLAN: 2019-2020

WHEREAS, the Florida Rules of Judicial Administration 2.215 require the Chief Judge to develop an administrative plan for the efficient and effective administration of the courts and judicial resources within the circuit; and

WHEREAS, the administrative plan provides for the general operational policies of the court including the assignment of judges to divisions, the prompt disposition of cases, control of the dockets, and regulation of the use of court facilities, and other administrative matters detailed in the plan; it is therefore

ORDERED:

The Administrative Plan for the operation of the Fifth Circuit is as follows:

I. DESCRIPTION OF THE CIRCUIT:

The Fifth Judicial Circuit is composed of five counties: Marion, Lake, Hernando, Citrus, and Sumter. Occasionally, based on the geography, the circuit is divided into three areas for administrative planning purposes:

Tri-County Area: Citrus, Hernando, and Sumter Counties
Lake County
Marion County

There are forty-three judges in the Fifth Judicial Circuit, consisting of thirty-one circuit judges and twelve county court judges. Hernando County is designated as the headquarters of the Fifth Circuit, which is the main headquarters of the Chief Judge's office in this Circuit.

II. EQUITABLE DELIVERY OF CIRCUIT AND COUNTY COURT SERVICES:

The Fifth Judicial Circuit is comprised of five diverse counties with specific individual needs and political environments. The Circuit is dedicated to ensuring each court receives the support and tools needed to provide the effective, efficient administration of justice.

Circuit court judicial assignments are as follows: 4 in Citrus County, 6 in Hernando County, 8.00 in Lake County, 10.50 in Marion County, and 2.50 in Sumter County. The chief judge, with input from the administrative judges, reviews circuit court judicial county assignments periodically. Summary Reporting System (SRS) data regarding trends in case filings and other factors are considered in determining assignments.

County Court judicial assignments are as follows: two (2) in Citrus County, two (2) in Hernando County, three (3) in Lake County, four (4) in Marion County, and one in Sumter County.

III. ADMINISTRATIVE JUDGES:

An administrative judge is appointed by the Chief Judge to serve in each of the five counties of the circuit. Additionally, the Chief Judge has appointed one judge to serve as Family Law Administrative Judge for the circuit. Administrative judges are responsible for the organization and delivery of court services on behalf of the Chief Judge. In this capacity, administrative judges provide oversight and case management as directed by the chief judge.

The Chief Judge may serve as the family law administrative judge or the administrative judge of his or her county or both. As permitted by the rules of judicial administration, the Chief Judge may appoint other additional administrative judges. See attached list of administrative orders concerning administrative judge appointments and assignments.

VII. JUDGES' MEETINGS:

Administrative Judges will meet quarterly with the Chief Judge. Additional, meetings shall be held periodically at the discretion of the chief judge and/or the administrative judges for the counties.

VIII. APPEALS - APPELLATE DIVISION OF THE CIRCUIT COURT:

Appeals from county court to circuit court are heard by a panel of three judges. Appointment to the appellate panel is by the Chief Judge. See attached of administrative orders concerning appeals, the appellate panel creation and judicial assignment.

IX. WEEKEND AND HOLIDAY FIRST APPEARANCE HEARINGS:

All Circuit and County Court Judges shall take weekend/holiday duty for first appearance equally and will be assigned by rotation by administrative order for each county or administrative area. See attached list of administrative orders concerning weekend and holiday first appearance hearings.

X. PROBLEM SOLVING COURTS:

The Fifth Judicial Circuit is committed to the support of Problem Solving Courts. The Fifth Circuit has the following Problem-Solving Courts:

PROBLEM SOLVING COURT	COUNTY
Felony Drug Court	Citrus
Dependency Drug Court	Citrus
Felony and Misdemeanor Veterans' Treatment Court	Citrus
Felony and Misdemeanor Mental Health Court	Citrus
Felony Drug Court	Hernando
Felony and Misdemeanor Mental Health Court	Hernando
Felony and Misdemeanor Veterans' Treatment Court	Hernando
Felony Expansion Adult Drug Court	Hernando

Juvenile Drug and Mental Health Court	Hernando
Felony and Misdemeanor Veterans' Treatment Court	Lake
Felony Adult Drug Court	Marion
Felony Expansion Adult Drug Court	Marion
Dependency Drug Court	Marion
Juvenile Drug Court	Marion
Misdemeanor Drug Court	Marion
Mental Health Court	Marion
Felony and Misdemeanor Veterans' Treatment Court	Marion
DUI Court	Marion
Early Childhood Court	Marion
Early Childhood Court	Sumter
Felony and Misdemeanor Adult Drug Court	Sumter
Felony and Misdemeanor Veterans' Treatment Court	Sumter
TOTAL PROBLEM-SOLVING COURTS	22

See attached list of administrative orders concerning specialty courts.

XI. UNIFIED FAMILY COURT:

The Fifth Judicial Circuit supports the principals and practice of Unified Family Court. Family cases are screened for related cases. Related cases are assigned following the policy of “one family one judge” within each county pursuant to circuit-wide administrative order and administrative orders for each county. A major component of the Unified Family Court is case management. The court system, through a cooperative effort between the Clerks in the circuit, Family Court Case Management, the Department of Children and Families, and other agencies, will continue to focus on improved outcomes for children and families in all family law cases. See attached list of Local Rules and administrative orders concerning Unified Family Court

XIV. CASE MANAGEMENT:

Case management includes initial review and evaluation of cases, case monitoring, tracking, and coordination of service referrals. Proactive case management allows for cases to be resolved timely. Proactive case management requires judicial commitment, appropriate technology, skilled technology staff, educated case managers, and quality data entry. The Fifth Judicial Circuit will continue foster judicial commitment, supply adequate technology resources, and provide case experienced managers to ensure the effective and efficient administration of justice. See attached list of administrative orders concerning case management.

XII. ADMINISTRATIVE OFFICE OF THE COURTS:

The Administrative Office of the Court provides the administrative services necessary for the effective and efficient administration of justice. To that end and pursuant to Florida Rules of Judicial Procedure Rule 2.251(d) the Chief Judge has appointed a Trial Court Administrator. The Trial Court Administrator is responsible for oversight of the Administrative Office of the Courts in the Fifth Judicial Circuit. The Fifth Judicial Circuit has a number of Court Programs administered by the Administrative Office of the Courts for the benefit of the litigants and the Judiciary. The programs ensure access to justice.

The services provided by Administrative Office of the Courts include, without limitation:

1. Court Administration & Americans with Disabilities Act Accommodations,
2. Court reporting services and transcription services,
3. Court foreign language and sign language interpreters and translators,
4. Court appointed expert witness services via an express grant of statutory authority, and
5. Alternative Dispute Resolution Services including court mediation services. Mediation services in Lake County will participate in pilot program utilizing online dispute resolution in 2020
6. Public Information and Community Outreach
7. General Counsel and Legal Services
8. Court Technology
9. Certified Process Servers
10. Human Resources
11. Family Law Self Help Centers

12. Case Management Problem Solving Courts

13. Finance and Budget

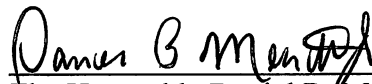
14. Administrative Services

See attached list of administrative orders concerning other Court Programs.

XV. SECURITY:

The safety and security of attorneys, litigants, staff, jurors, judges, and the public in all courthouses is paramount. The Circuit maintains an emergency preparedness plan as well as an emergency operations policy group. The circuit provides training related to security threats and emergencies. There shall be consistent procedures and practices for court security throughout the Fifth Judicial Circuit implemented through administrative orders. See attached list of administrative orders concerning security.

DONE and ORDERED in chambers in Brooksville, Florida, this 17th day of December, 2019.



The Honorable Daniel B. Merritt, Jr.
Chief Judge
Fifth Judicial Circuit

FIFTH JUDICIAL CIRCUIT OF THE STATE OF FLORIDA

CURRENT ADMINISTRATIVE ORDERS

DECEMBER 17, 2019

Copies of the below Administrative Orders may be located at:
<http://www.circuit5.org/administrative-orders/>

CIRCUIT WIDE

Order No:	Administrative Order Title
A-1990-39	Administrative Order Regarding Demand for Speedy Trial and Motion for Discharge
A-1993-31	Second Amended Administrative Order Regarding First Step, Inc of the Fifth Judicial Circuit, a non-profit organization
A-1994-21	Administrative Order Regarding the Equal Employment Opportunity Statement and Complaint Procedure of the Fifth Judicial Circuit
A-1994-60	Prohibiting Filings of Pro Se Pleadings by Mel Abele aka Melvin Spinoza aka M. A. Bodle
A-1998-11	Administrative Order Authorizing Donation of Jury Service Compensation
A-1998-17	Administrative Order Regarding Establishment of Office of Public Guardian
A-1999-28	Administrative Order re Destruction of Court Reporter Notes
A-2001-23	Administrative Order Pertaining to Juvenile Home Detention Hearings
A-2002-03	Administrative Order Establishing Model Family Law Court in the Fifth Judicial Circuit

Order No:	Administrative Order Title
A-2002-14-C	Amended Administrative Order Regarding Establishment of Child Support orders in Dependency Actions and Superseding Administrative Order A-2002-14-B.
A-2003-06	Domestic Relations Support Depository Administrative Procedures
A-2004-11	Administrative Order Regarding 4 Hour Guardianship Course Curriculum for the Parents of a Minor Child
A-2004-14-B	Amended Sexual Harassment Policy and Procedures for Sexual Harassment Complaints
A-2004-17	In re Future Filings from Brenda C. Armstead, pro se, a Vexatious Litigant
A-2005-02-A	Administrative Order Establishing Procedure for Consideration and Disposition of Requests for Defendants to be Declared Indigent for Due Process Costs Only
A-2005-10	In Re: ROR on Misdemeanor Worthless Check Cases
A-2005-11-C	In Re: General Magistrates and Child Support Hearing Officers
A-2005-28-A	Amended Administrative Order Requiring Uniformity of Transference of Drug Court Cases Within the Fifth Judicial Circuit
A-2006-04	Tri County Administrative Order Regarding Juvenile Hearings
A-2006-10	Administrative Order Judicial Annual Leave
A-2006-28	Chapter 39 Dependent Children in the Event of Hurricane or Other Disaster
A-2006-33	Administrative Order Rescinding and Vacating Admin Order A-96-44 and Administrative Order Regarding First Appearance Duty Judge Responsibilities within the Tri County Area of the Fifth Circuit
A-2008-08-B	Second Amended Administrative Order Establishing Court Ordered Non-Binding Arbitration in the Fifth Judicial Circuit
A-2008-21-B-	Second Amended Admin Order Regarding Certification and Regulation of Civil Process Servers and Order Establishing the 5th Cir. Review Board and Rescind A-92-25A-2
A-2009-03	Administrative Order Regarding RE Assignment of Cases and out of County Assignments and Rescinding Administrative Order A-92-7
A-2010-01-E	Administrative Order Regarding Court Reporting



Order No:	Administrative Order Title
A-2010-02	Administrative Order Adopting Ideals and Goals of Professionalism and Guidelines for Professional Conduct
A-2010-11-A	Amended Admin Order Regarding Expunction and Sealing of Court Records and Rescinding Administrative Order Number A-2008-26
A-2010-12-A	Amended Administrative Order Regarding the Americans with Disabilities Act of 1990
A-2010-33	Re: Closing Re-open Cases in the Fifth Circuit
A-2010-39	Legal Representation for Judicial Officers and Employees
A-2010-51	Administrative Order Regarding Reporting of Pending Caseloads and Dismissal for Lack of Prosecution and Rescinding Administrative Order 1986-06
A-2011-10-A	Amended Order Re: Ex Parte Communications, Telephone calls Pleadings, Motions and Notices from Friends, Family, Relatives ect., and for Clarification for the Clerk of Courts
A-2012-24-A	Amended Administrative Order on Special Appointment as Fifth Judicial Circuit Representatives for Fairness and Diversity Training
A-2012-25-B	Amended Administrative Order Prohibiting Correspondence and Motions Transmitted Via Email to the Offices of the Judiciary and Rescinding Administrative Order A-2013-19-B
A-2012-46-A	Amended Administrative Order Providing for Court Mediation Services in the Fifth Judicial Circuit for Family, Dependency and County Civil Cases
A-2013-11	Administrative Order Regarding Petitions of the Florida Bar for Appointment of Inventory Attorney by the Circuit Court and Rescinding Administrative Order Number A97-30
A-2013-17	In Re: Drug Court-Felony Substance Abuse Pre-Trial Treatment Intervention Program
A-2013-20	In Re: Drug Court Misdemeanor Substance Abuse Pre-Trial Treatment Intervention Program
A-2013-37-C	In Re: Appointment of Joni M. Emling as Child Support Enforcement Hearing Officer
A-2013-56	Administrative Order Establishing Foreclosure Case Status Reporting Requirements



Order No:	Administrative Order Title
A-2013-60	Delegation of Contract Authority to the Court Administrator
A-2014-12-A	Amended Administrative Order Establishing Bail Schedule, and Amending and Superseding Administrative Order A-2014-12.
A-2014-17	Administrative Order of Assignment of Circuit Judges to the Appellate Division of the Fifth Judicial Circuit and Rescinding Administrative Order Number A2005-31-B
A-2014-27	Administrative Order Regarding Florida Statute 905.01 Term of the Grand Jury
A-2014-28	Administrative Order Establishing Uniform Orders for Mental Evaluations
A-2014-3	Administrative Order Establishing a Certified Therapy Dog Program for the Fifth Judicial Circuit
A-2014-4	Administrative Order Regarding Proceedings to Prohibit Purchase of Firearms by the Mentally Ill
A-2014-54	Administrative Order Regarding Interviews of Certain Victims of Physical, Emotional and Sexual Abuse
A-2015-07	Administrative Order Designating Media Point of Contact and Directions for Public Records Requests and Rescinding Administrative Order Number 2011-42-A
A-2015-10	Administrative Order Re Unified Family Court
A-2015-9	In Re: Forfeiture Disposal of Illegally Taken Fish and Wildlife and Rescinding Administrative Order H-2009-7
A-2016-10	In Re: Establishment of the Fifth Circuit Pro Bono Committee and Designation of Official Legal Aid Providers
A-2016-13	Administrative Order Appointing Chairs of the Fifth Judicial Circuit Professionalism Committees (Educational Division and Professional Practice Division) AND Rescinding Admin Orders A-2013-54 and A-2015-61
A-2016-19	In Re: Special Appointment to the Fifth Judicial Circuit Certified Civil Process Server Review Board and Rescinding Administrative Order Number A-2013-18-A
A-2016-29-A	Amended Administrative Order Establishing Court Interpreting Services Procedures for the Fifth Judicial Circuit
A-2016-44	Notice to Claimants of Seizure and Filing Requirements Under Section 932.704(5)(c), Florida Statutes



Order No:	Administrative Order Title
A-2017-10	Administrative Order Directing the Clerks of Court to Send a Copy of All Court Reporter Designations to the Manager of Court Reporting Upon Filing
A-2017-12	In Re: Appointment of Lyvette Vazquez Gonzalez as Child Support Enforcement Hearing Officer
A-2017-14	Administrative Order Regarding Weekend and Holiday Duty 2018
A-2017-23	Administrative Order Regarding Rates of Compensation for Court Appointed Attorneys; Due Process Costs; Expert Fee Guidelines for Indigent Cases; and Rescinding Administrative Order Number A-2008-41-B
A-2017-25	Administrative Order Appointing Administrative Judge for Family Law Courts and Divisions of the Fifth Judicial Circuit and Rescinding Administrative Order A-2007-02
A-2017-38	Administrative Order Establishing Procedures for Review of Parenting Coordinator Disciplinary Review Board
A-2017-46	Administrative Order Closing Courts
A-2017-4	In Re: Appointment of Raul Rojas as Child Support Enforcement Hearing Officer
A-2017-54	AO Governing Batterers' Intervention Program Providers
A-2017-55	Administrative Order Implementing an Alternative Sanction Program in the Circuit Court of the Fifth Judicial Circuit
A-2018-02-B	Amended Order Rescinding 2006-32, 2006 32A. 2010-48 and Approving Family Law Self Help forms and Removing Motion to Contest Driver's License Suspension Revocation Form
A-2018-07	AO Rescinding and Vacating Designated Administrative Orders
A-2018-18-A	Amended Administrative Order Regarding Weekend and Holiday Duty 2019
A-2018-19	Administrative Order Modifying Certain Circuit Judge Assignments Within the Fifth Judicial Circuit And Establishing Procedures Concerning Future Judicial Assignments
A-2018-20	Administrative Order Ending Backlog Foreclosure Program and Reassignment of Cases



Order No:	Administrative Order Title
A-2018-21-A	Amended Administrative Order Establishing Procedures Concerning Injunctions for Protection Against Exploitation of Vulnerable Adults in the 5th Circuit. Supersedes A-2018-21
A-2018-40-A	Amended Administrative Order Appointing Civil Traffic Hearing Officers for the Fifth Judicial Circuit. This replaces A-2018-40.
A-2018-43	Order of Special Appointment to the Appellate Division of the Circuit Court for Docket Date August 17, 2018
A-2018-55	Order Regarding Guardian Advocate Training Courses. This order rescinds and replaces Admin Order A-1997-35
A-2018-8	AO Establishing Procedures Concerning Risk Protection Orders in the Fifth Circuit
A-2018-69	titled Fourth Amended Administrative Order Regarding Compensation for Professionals and Other Guardians and Vacating Administrative Order A-98-12-A2.
A-2018-71	Administrative Order Requiring Eldercaring Coordination Education for Professional Guardians, Public Guardians, and Court Appointed Lawyers
A-2019-1	Administrative Order Establishing Procedures Concerning Risk Protection Orders in the 5th Circuit and Rescinding Administrative Order A-2018-8
A-2019-14	Administrative Order Establishing Procedures for the Appellate Division of the Circuit Court, Fifth Judicial Circuit of Florida, and Rescinding Administrative Order A-2013-9-C.
A-2019-16	Administrative Order Appointing Circuit Judge to Preside over Excess Fee Motions and Rescinding A-2017-17, A-2017-18 and A-2018-14-A
A-2019-22	Administrative Order Pertaining to Juvenile Detention Hearings and Rescinding Administrative Order 2001-23
A-2019-23	Administrative Order Establishing Professionalism Panels and Procedures for Resolving Professionalism Complaints and Vacating Administrative Order A-2013-45-B.
A-2019-24	Administrative Order Appointing Judge with Primary Responsibility for Hague Convention Cases
A-2019-25-B	Second Amended Administrative Order Regarding Administrative Child Support Cases and Approving Forms to Supersede and Modify or Enforce Administrative Child Support Orders, Motions to Contest Child Support Delinquency, and Petitions to Contest Suspension of Driver Licenses or Vehicle Registrations.



IV. JUDICIAL ASSIGNMENTS AND ROTATIONS:

At the direction of the Chief Judge, each Administrative judge is responsible for determining judicial assignments in their respective county or designated area. The length of each assignment may vary depending upon special circumstances of the court, specific needs, skills, and experience. See attached list of administrative orders concerning assignments and rotations.

V. SENIOR JUDGES:

Senior judges are a resource for the court and may be assigned by the chief judge to cover assignments as needed. See attached list of administrative orders concerning senior judge assignments.

VI. JUDICIAL OFFICERS:

GENERAL MAGISTRATES/JUDICIAL HEARING OFFICERS

General magistrates and judicial hearing officers are managed by the chief judge, with judicial oversight and supervision by their local county administrative judge or, where applicable, the family law administrative judge.

General magistrates and judicial hearing officers hear cases and provide reports and recommendations in the following areas: Family court, including child support, Civil, and Civil Traffic Divisions. Additionally, General Magistrates and Judicial Hearing Officers may perform other assignments as permitted by the law and as directed by the chief judge.

General magistrates are currently assigned within civil and family divisions as follows: 1.00 in Citrus County, 1.00 in Hernando County, 2.00 in Lake County, 1.60 in Marion County, and 0.40 in Sumter County. Child support hearing officer assignments include 0.30 in Citrus County, 0.40 in Hernando County, 0.60 in Lake County, 1.00 in Marion County, and 0.20 in Sumter County. Civil traffic hearing officer assignments include 0.25 in Citrus County, 0.75 in Lake County, and 0.50 in Marion County, .50 in Hernando County and .25 in Sumter County. See attached list of administrative orders concerning general magistrates and hearing officers.

Order No:

Administrative Order Title

A-2019-33 Administrative Order RE Uniform Appointment of Administrative Judges and Rescinding Admin orders A-2013-8, A-2016-48, A-2017-26B, A-2017-27, and A-2018-35

A-2019-34 Administrative Order Regarding Weekend and Holiday Duty 2020

A-2019-44 Administrative Order Assignment of Circuit Judges to the Appellate Division of the Fifth Judicial Circuit and Rescinding Administrative Order A-2019-17

THE REMAINDER OFF THIS PAGE HAS BEEN LEFT BLANK INTENTIONALLY.



FIFTH JUDICIAL CIRCUIT OF THE STATE OF FLORIDA

CURRENT ADMINISTRATIVE ORDERS

DECEMBER 17, 2019

Copies of the below Administrative Orders may be located at:

<http://www.circuit5.org/administrative-orders/>

CITRUS COUNTY

Order No:	Administrative Order Title
C-2002-06	Order Suspending Portions of Jail Sentences for Courses Completed
C-2002-10	Admin Order Regarding Guardianship Reports, Audits and Budgets
C-2003-07	In Re: Written Agreement Family Law Cases Citrus County Family Law Administrative Order
C-2003-09	In Re: Implementation Requirement for Report of Examining Committee in Capacity Hearings to be Type Written
C-2004-29	Administrative Order Regarding Juvenile Hearings
C-2005-06	In Re: Domestic Violence Injunction Hearing Docket
C-2005-09	Administrative Order Establishing Family Case Management Office
C-2006-01	Administrative Order Regarding Use of Notice of Related Cases Required in Family Law Matters
C-2006-11	Release of Cash Bonds and Payment of Court Fees, Costs and Criminal Penalties
C-2007-08-A	Amended Administrative Order Appointing the Centers as Provider for the Pretrial Substance Abuse Education and Treatment Intervention Program in Citrus County, FL

Order No:	Administrative Order Title
C-96-38	Order Pertaining to Residential Evictions
C-96-3	In RE Juror Utilization in the Circuit Courts of Citrus County
C-97-18	In Re First Appearance Required Upon Return of Individual After Out-of-County Arrest
C-97-4	In RE: First Appearance Required Upon Issuance of Capias on Failure to Appear as Witness
C-97-56	Admin Order Regarding Terms of Pretrial Release
C-98-13	In RE: Serious Habitual Offender Comprehensive Action Plan (SHOCAP) Order on Taking into Custody and Detention of SHOCAP Juveniles
C-99-1	In RE: Transportation of Incarcerated Individuals
C-2007-22-B	Second Amended Administrative Order Re: Standing Family Law Pretrial Court Order
C-2008-05	Administrative Order Creating the Mental Health Court and the Mental Health Court Diversion Program in Citrus County
C-2008-23	Administrative Order Regarding Use of Uniform Notice to Appear for Misdemeanor Offenses
C-2010-05	Administrative Order Regarding Parental Relocation with a Child
C-2010-06-A	Second Amended Admin Order Regarding Americans with Disabilities Act of 1990
C-2010-36	Payment Program for Non-Criminal Traffic Infractions and Rescinding Admin Order C-2008-24
C-2011-49-A	Amended Order Regarding Sexting Pursuant to Section 847-0141 Florida Statutes 2011
C-2012-10-D	In Re: Standard Procedures and Language in Foreclosure Proceedings; Electronic Foreclosure Sales In lieu of On-Site Auctions; Writs of Possession
C-2012-18	Administrative Order Re Motion for Payment Plan Reinstatements
C-2012-36	Administrative Order Establishing Participation Fees in the Mental Health Court and the Mental Health Court Diversion Program in Citrus County
C-2012-44	Administrative Order Creating Dependency Drug Court



Order No:	Administrative Order Title
C-2013-59	In Re: Alternative Sanctions Program
C-2014-42	In Re: Indigent Determinations and Fee Waivers in Civil Cases
C-2014-43	In Re Requiring Both Parties Seeking Civil Indigent Status to Applications for Determination with all Joint Petitions
C-2015-33-A	Amended Order In Re: Unified Family Court
C-2015-47	Administrative Order Regarding Use of Uniform Notice to Appear for Misdemeanor Offenses
C-2015-49	In Re Child Support Redirection of Payments and Account Maintenance in Former Title IV-D Foreign Child Support Order Enforcement Cases
C-2015-54-B	Administrative Order Appointing Members of the Citrus County Professionalism Panel
C-2017-07	Administrative Order Implementing Veterans' Treatment Court Division in Citrus County
C-2017-47	In Re Duty Judge Rotation and Judicial Assignments for Calendar Year 2018
C-2018-10	Administrative Order Rescinding and Vacating Designated Administrative Orders
C-2018-28	Administrative Order Appointing Senior Judges to Citrus County for the Year 2018-2019
C-2018-30D	Fourth Amended Duty Judge Rotation and Judicial Assignments for Calendar Year 2019
C-2018-42	Citrus County Civil Traffic Infraction Hearing Officer Program
C-2019-15	A-In RE Case Assignments of any case wherein Central Materials Company, Inc., NSB Properties, INC., Crystal River Quarries, Inc., Lecanto Real Properties, INC., are a Named Party.
C-2019-27	In Re Appointment of the Honorable Peter M. Brigham to Unified Family Court
C-2019-36-A	Administrative Order Appointing the Honorable Mark J. Yerman as Chair and Tonya Williams as Judicial Alternate of the Citrus County 2019-2020 Canvassing Board and Vacating C-2019-36
C-2019-43-A	Administrative Order Regarding Request for Injunction for Protection Against Violence Filed During Normal Business Hours



Order No:

Administrative Order Title

C-2019-48	Administrative Order Regarding Court Closure Due to Termite Treatment of the Citrus County Courthouse
C-2019-49	In Re Temporary Appointment of County Court Judge As Acting Circuit Court Judge
C-2019-50B	Duty Judge Rotation and Judicial Assignments for Calendar Year 2020
C-2019-59	In Re Temporary Appointment of Circuit Court Judge as Acting County Court Judge

THE REMAINDER OF THIS PAGE WAS LEFT BLANK INTENTION ALLY



FIFTH JUDICIAL CIRCUIT OF THE STATE OF FLORIDA

CURRENT ADMINISTRATIVE ORDERS

DECEMBER 17, 2019

Copies of the below Administrative Orders may be located at:
<http://www.circuit5.org/administrative-orders/>

HERNANDO COUNTY

Order No:	Administrative Order Title
H-1997-5	Administrative Order RE Consolidation of Civil Traffic Cases with Felony or Juvenile Cases
H-2000-03	Administrative Order Regarding Release of Criminal Defendants
H-2000-05	Auditing Duties and Responsibilities of the Clerk of the Circuit Court Regarding Guardianships
H-2000-06	Administrative Order Establishing Guidelines Regarding Compensation for Professional and Other Guardians and for Fees for Attorneys, Legal Assistants and Paralegals
H-2001-10	Administrative Order Establishing Batterer's Intervention and Educational Programs for Persons Involved in Domestic Violence
H-2001-19A	Amended Administrative Order Regarding Procedures for Settlement of Lawsuits and Claims Involving Minors
H-2001-26	Administrative Order Regarding Bail for Alleged Violators where Alleged Victim is Requesting Emergency Injunctive Relief Pursuant to F.S. 741.30
H-2002-19	Order Pertaining to Jury Excusals and Disqualifications
H-2004-15	Administrative Order Regarding Small Estate Letter Requirements

Order No:	Administrative Order Title
H-2005-12	Administrative Order Establishing Family Court Case Management Program and Procedures for the Family Self-Help Program in Hernando County
H-2008-19	Administrative Order Regarding Establishment of Child Support Orders in Dependency Cases in Hernando County
H-2009-14-A	In Re: Administrative Order Relating to Security of the Court and Rescinding Admin Order H-93-20-A
H-2009-21	Administrative Order Regarding Department of Revenue Title IV-D Child Support Cases
H-2010-04	Administrative Order Regarding Parental Relocation with a Child
H-2010-46-A	Amended Admin Order Creating the Hernando County Youth Court Division in Hernando County
H-2010-50-A	Amended Payment Extensions for Non-Criminal Traffic Infractions
H-2011-22-	Administrative Order Telephonic Hearings and Rescinding Admin Order H-93-37
H-2012-01	Administrative Order Creating Dependency Drug Court
H-2013-02	In RE: Case Assignment of the Toner Law Office, P.A.
H-2015-62-C	Administrative Order Appointing Members of the Hernando County Professionalism Panel
H-2017-06	Administrative Order Regarding Assignment of Specific Cases to the General Magistrate
H-2017-11	Administrative Order Regarding Transportation of Incarcerated Individuals
H-2018-23	Administrative Order Regarding the Mental Health Court Division in Hernando County and Rescinding Administrative Order H-2015-55
H-2018-24	Administrative Order Regarding the Drug Court Division in Hernando County and Rescinding Administrative Order H-2010-45
H-2018-25	Administrative Order Regarding the Veterans' Treatment Court Division in Hernando County and Rescinding Admin Order H-2016-20
H-2018-26	Administrative Order Regarding Family Law Advisory Group (FLAG)



Order No:	Administrative Order Title
-----------	----------------------------

- H-2018-27 Administrative Order Regarding Unified Family Court (UFC)
- H-2018-46-A Amended Administrative Order Establishing Caseload Assignment for the Calendar Year 2019 Replacing H-2018-46.
- H-2018-47 Administrative Order Regarding Americans with Disabilities Act of 1990
- H-2018-62 Administrative Order Assigning Duty Judge Rotation for Calendar Year 2019
- H-2018-66 Administrative Order Re Standing Domestic Relations Court Order
- H-2019-5 Administrative Order Rescinding and Vacating Designated Administrative Orders H-2016-51, H-2017-02, H-2017-48-B, H-2017-49 and H-2018-52
- H-2019-29 Order Regarding the Establishment of a Felony Post Adjudicatory Drug Expansion Program in and for Hernando County
- H-2019-45 Administrative Order Establishing Caseload Assignments for the Calendar Year 2020 and 2021 and replacing H-2018-46-A.
- H-2019-56 Administrative Order Assigning Duty Judge Rotation for Calendar Year 2020 & Rescinding Administrative Order H-2018-62

THE REMAINDER OFF THIS PAGE HAS BEEN LEFT BLANK INTENTIONALLY



FIFTH JUDICIAL CIRCUIT OF THE STATE OF FLORIDA

CURRENT ADMINISTRATIVE ORDERS

DECEMBER 17 2019

Copies of the below Administrative Orders may be located at:

<http://www.circuit5.org/administrative-orders/>

LAKE COUNTY

Order No:	Administrative Order Title
L-1996-39	Administrative Order Regarding Costs in Traffic Cases
L-2000-12A	Administrative Order Requiring Mandatory Education for Parents of Minor Children in a Dissolution or Paternity Action
L-2000-31-A	Amended Administrative Order Establishing Family Law Self-Help Program. Replaces L-2000-31.
L-2002-01	Administrative Order Regarding Model Family Law Court
L-2002-08	Payment of Fines, Costs, and Fees in Coins
L-2003-22	Administrative Order Creating Lake County Felony Pre-Trial Release Substance Abuse Program
L-2004-46-A	Amended Administrative Order Regarding Assignments and Duties of the General Magistrate for Lake County
L-2011-24	Administrative Order Establishing a Forensic Community Services Team (FCST)
L-2013-34-B	Amended Administrative Order Regarding Americans With Disabilities Act of 1990
L-2013-52-A	Amended Order Regarding Writs of Bodily Attachment, 48 hr hearings
L-2015-15	Unified Family Court

Order No:	Administrative Order Title
-----------	----------------------------

- L-2015-18 Administrative Order Establishing Procedures for Electronic Search and Arrest Warrants in Lake
- L-2016-55-A Amended Administrative Order Implementing Veterans' Treatment Court Division in Lake County, Vacating Administrative Order L-2016-55 (Amended as to Judge only).
- L-2017-32 Amended Order of County Court Assignments for 2018
- L-2017-37 Order Establishing Procedures for the Conduct of Mental Health Hearings for Prisoners at Lake Correctional Institution
- L-2017-58 Order for Review of Evidence in Certain Criminal Cases
- L-2018-09 Administrative Order Rescinding and Vacating Designated Administrative Orders
- L-2018-13 Administrative Order Regarding Juror Utilization for 2019 in the Circuit and County Courts of Lake County
- L-2018-51 In Re Amended Case Assignment of any Case Wherein Branco Lath and Stucco, Inc., and or Branco Premier Stucco, LLC is named as a party.
- L-2018-56-C 2nd Amended Administrative Order of Circuit Court Assignments from November 1, 2019 through December 31, 2020
- L-2018-58 In Re Amended Case Assignment of Any Case Wherein the Law Firm of Bowen, Schroth, Mazenko and Broome, PA is counsel.
- L-2018-68-B-Amended Order of County Court Assignments for the Remainder of 2019 and all of 2020
- L-2019-4 Administrative Order Rescinding and Vacating Designated Administrative Orders L-2017-01, L-2017-31A, L-2017-33, L-2018-16, L-2018-45 and L-2018-50
- L-2019-9 Administrative Order Regarding Building Security at the Lake County Courthouse and Rescinding L-1997-53 and L-2005-8.
- L-2019-10 In Re Case Assignment of any case wherein the Cincinnati Insurance Company and or Cincinnati Specialty Underwriters Insurance Company is named a party.
- L-2019-13 In Re Case Assignment of any case wherein the Law Firm of La Cava & Jacobson, P.A., is an Attorney of Record and or a Named Party.



Order No:**Administrative Order Title**

- L-2019-26 In Re Case Assignment of Any Case Wherein the Law Firm of Miller, Jacobs & Marks is an Attorney of Record and or a Named Party
- L-2019-28-B Administrative Order Appointing Members of the Lake County Professionalism Panel
- L-2019-30 Administrative Order Regarding Juror Utilization for 2020 in the Circuit and County Courts of Lake County
- L-2019-38 Administrative Order Appointing the Honorable Cary Rada as Chair and the Honorable Terry Neal Alternate Chair of the Lake County 2019-2020 Canvassing Board and Vacating Admin orders L-2017-59, L-2018-10, L-2018-12, L-2018-38 and L-2018.53.

THE REMAINDER OFF THIS PAGE HAS BEEN LEFT BLANK INTENTIONALLY



FIFTH JUDICIAL CIRCUIT OF THE STATE OF FLORIDA

CURRENT ADMINISTRATIVE ORDERS

DECEMBER 17, 2019

Copies of the below Administrative Orders may be located at:

<http://www.circuit5.org/administrative-orders/>

MARION COUNTY

Order No:	Administrative Order Title
M-1995-46	In Re Prisoner Release Procedures
M-1997-12	Establishment of Family Law Division Mediation Program in and for the Fifth Judicial Circuit of Florida
M-1997-6	Extension of Time to Pay Fines on Non-Criminal Infractions
M-1998-04	In Re Dismissal of Charge for First Violation of Bicycle Helmet Law
M-1998-34	Administrative Order for Costs of Supervision on Concurrent Sentences in Felony and Misdemeanor Cases
M-1999-03-D	Third Amended Administrative Order Requiring Mandatory Education for Divorcing and Separating Parents. This supersedes and replaces M-1999-03-C.
M-1999-05	In Re Dismissal of Infraction Violations of Unknowingly Driving While License Suspended, Revoked or Canceled
M-1999-09	Administrative Order Excusing Appearance of Parties and Hearing in Family Cases Settled by Written Agreement
M-2000-01-A1	Amended Administrative Order Regarding Security of the Marion County Judicial Center and the Frances Pasteur Thigpin Clerk's Office Building
M-2000-24	Administrative Order Creating DUI Court
M-2002-22	Administrative Order Permitting the Release of Florida Crime Information Center Records to the Salvation Army Probation Office

Order No:	Administrative Order Title
M-2002-29	Administrative Order Creating Dependency Drug Court
M-2004-09	Administrative Order Regarding Status of Marion County Circuit Court Criminal Cases
M-2006-05	Mandatory Procedure on Filing Annual Accountings on a Fiscal Year Basis in Guardianship Cases in Marion County
M-2006-41	Administrative Order Pertaining to Costs of Supervision in Marion County
M-2008-7-B	Amended Administrative Order Regarding Establishment of Child Support Orders in Dependency Actions and Superseding Admin Order M-2008-7
M-2009-06	Administrative Order Creating the Marion County Mental Health Court and Rescinding Administrative Order M-2002-20
M-2009-26-A	Amended Administrative Order Creating the Marion County Juvenile Drug Court Program in Marion County
M-2009-27	Administrative Order Creating the Marion County Teen Court Program in Marion County and Order Rescinding Admin Order M-2002-32
M-2010-03	Administrative Order Excusing Appearance of Parties and Hearings in Certain Family Law Cases Settled by Mediated Agreement
M-2010-08-A	Second Amended Administrative Order Regarding Americans with Disabilities Act of 1990 Order Rescinding Administrative Order M-98-18-A
M-2010-14-B	Second Amended Administrative Order Establishing the Felony Post Adjudicatory Drug Court Expansion Program in Marion County
M-2010-16	Administrative Order Requiring the Filing of Certificates of Live Birth in Family Law Cases
M-2010-23-E	Fifth Revised Administrative Order Re Standing Domestic Relations Court Order and Superseding M-2010-23-D
M-2012-19	Administrative Order Implementing Veterans' Treatment Court Division in Marion County
M-2013-13-A	Amended Administrative Order In RE: Case Assignment of Any Case Wherein Attorney Frederick E. Landt, III or The Law Firm of Landt, Wiechens, Lapeer and Ayers is Named Party or Attorney of Record



Order No:	Administrative Order Title
M-2013-33-B	Amended Administrative Order Requiring Both Parties Seeking Civil Indigent Status to Applications for Determination with Joint Petitions and Superseding Admin Order M-2013-33
M-2014-19	Administrative Order Establishing Family Law Judicial Assignment Transition Plan
M-2014-2	Administrative Order Establishing the Marion County Truancy Court Program in Marion County and Order Rescinding M-2002-12
M-2014-58	In Re: Case Assignment of any Case Wherein the Law Firm of Bond, Arnett, Phelan, Smith & Craggs, P.A., is Named as a Party of Record
M-2014-64	Administrative Order Establishing a Misdemeanor Drug Court Program for Marion County
M-2014-65	Administrative Order Establishing Fee Structure for Misdemeanor Drug Court Program
M-2015-11	Administrative Order Establishing Electronic Monitoring of Certain Defendants as a Condition of Pre-Trial Release in Domestic Violence Matters
M-2015-16	Order Amending and Superseding Administrative Order M-2007-05 and Expanding Unified Family Court Principles in Marion County Family Division Cases
M-2015-53	Administrative Order Establishing Procedures for Electronic Search and Arrest Warrants in Marion County
M-2015-57-C	Administrative Order Appointing Members of the Marion County Professionalism Panel
M-2016-01	In RE: Case Assignment of Any Case Wherein Attorney Mary Catherine Landt, Esquire is Named Party or Attorney of Record
M-2017-13	Marion County Administrative Order Concerning Ex Parte Temporary Injunctions and Including After Hours Injunctive Relief
M-2017-15	Administrative Order Establishing the Felony Treatment-Based Drug Court Program in Marion County and Rescinding Admin Order M-2012-34
M-2017-42	Administrative Order Regarding the Imposition of Certain Court Costs, Fees, and Surcharges
M-2017-43-A	Amended Administrative Order In RE Marion County Circuit Judges Judicial Assignments for the Year 2018



Order No:	Administrative Order Title
M-2017-44	Administrative Order Regarding Juror Utilization in the Circuit and County Courts of Marion County for 2018
M-2017-45	Marion County Administrative Order Regarding Redirection of Child Support and Administrative Child Support orders and Rescinding Administrative Order M-2016-46 and M-2017-3.
M-2017-53	Administrative Order Appointing S. Sue Robbins, Circuit Judge, Permanently to the Family Law Division
M-2017-57	Administrative Order Regarding the Handling of Evidence in Jury Trials in Marion County
M-2018- 04	Order RE: Certain Case Assignments
M-2018-08	Administrative Order Rescinding and Vacating Designated Administrative Orders
M-2018-09	Administrative Order Regarding Monies Paid to the Marion County General Fund Fees Court Innovations Account In lieu of Community Service
M-2018-10	Administrative Order Establishing Procedures Concerning Risk Protection Orders in Marion County
M-2018-34	Administrative Order Establishing a Family Law Self Help Program
M-2018-36	In Re: Marion County Circuit Judges Judicial Assignments for the Remainder of Year 2018
M-2018-45	Administrative Order Regarding Juror Utilization in the Circuit and County Courts of Marion County for 2019.
M-2018-49	In Re: Reassignment of Capital Homicide Cases Assigned to Y Docket and Judge Jonathan D. Ohlman
M-2018-65	Administrative Order to Implement an Alternative Sanction Program for Marion County Court Probation Cases
M-2018-70	Administrative Order Rescinding Administrative Order M-2018-37
M-2019-11	Order Reassigning Some County Court Criminal Cases
M-2019-18-B	In Re Amended Marion County Circuit Judges Judicial Assignments for the Remainder of the Year 2019 and for the Year 2020



Order No:	Administrative Order Title
M-2019-19	Administrative Order Regarding Juror Utilization in the Circuit and County Courts of Marion County for 2020
M-2019-32	Order Regarding 1st Appearances and County Court Arraignments
M-2019-35	In Re Case Assignment of any Case Wherein the Law Firm of Landt, Wiechens, Lapeer & Ayers, LLP is an Attorney of Record and or named a Party.
M-2019-39-	Administrative Order Appointing the Honorable Jim McCune as Chair and the Honorable Sarah Ritterhoff-Williams Alternate Chair of the Marion County 2019-2020 Canvassing Board and Vacating the following Administrative Orders: M-2017-39, M-2018-15, M-2018-64A.
M-2019-41	In RE Current County Court Back Log of Small Claims, County Civil and Eviction Cases
M-2019-42	Order Making Marion County Court Assignments
M-2019-47	Administrative Order Establishing Procedures for Electronic Search and Arrest Warrants in Marion County
M-2019-51	Administrative Order Appointing Judge to Preside over Veterans' Treatment Court Division in Marion County and Rescinding M-2012-20
M-2019-52	Administrative Order Rescinding Administrative Order M-2017-29 Regarding the Administrative Judge of the County Courts in Marion County
M-2019-53	Administrative Order Appointing the Honorable Robert E. Landt as a Member of the Board of the Wallace E. Sturgis, Jr. Memorial Law Library and Rescinding Admin Order M-2017-40

THE REMAINDER OFF THIS PAGE HAS BEEN LEFT BLANK INTENTIONALLY



FIFTH JUDICIAL CIRCUIT OF THE STATE OF FLORIDA

CURRENT ADMINISTRATIVE ORDERS

DECEMBER 17, 2019

Copies of the below Administrative Orders may be located at:
<http://www.circuit5.org/administrative-orders/>

SUMTER COUNTY

Order No:	Administrative Order Title
S-1998-6	Dismissal of Charge for First Violation of Bicycle Helmet Law
S-1999-12	Dismissal of Infraction Violations of Unknowingly Driving While License Suspended, Revoked or Canceled
S-2008-03	Re: Standing Family Law Court Order
S-2008-22	Administrative Order Establishing Policies and Procedures for Unified Family Court in Sumter County
S-2008-30	Administrative Order Relating to Security of the Court
S-2008-47	Administrative Order Regarding Entry into Sumter County Judicial Center
S-2014-44	Administrative Order Regarding American's Disability Act of 1990 and Rescinding Admin Order S-2010-10-A
S-2014-57-A	In Re: Case Assignment Law Firm of Carver Law Group and or Christopher Carver; Judge Morley as presiding Judge
S-2015-58-C	Administrative Order Appointing Members of the Sumter County Professionalism Panel
S-2015-63-	Judicial Assignments for Calendar Year 2016
S-2016-14	Amended Administrative Order Regarding Duty Judge Rotation for the Calendar Year 2016

Order No:	Administrative Order Title
S-2016-31	Admin Order Implementing Veterans' Treatment Court Division in Sumter County
S-2016-36	Order of Appointment to Preside over Veterans' Treatment Court
S-2016-37	Order of Appointment to Preside Over Drug Treatment Court
S-2016-38-A	Amended Administrative Order Establishing a Misdemeanor and Felony Drug Court Program in Sumter County
S-2016-44	Judicial Assignments for Calendar Year 2017
S-2016-45	Administrative Order Regarding Duty Judge Rotation for Calendar Year 2017
S-2016-54	Administrative Order Rescinding and Vacating Designated Administrative Orders
S-2016-7	Assignment of County Court Judge Paul L. Militello To Act as Circuit Court Judge in the Above Court
S-2017-50	Administrative Order Regarding Duty Judge Rotation for Calendar Year 2018
S-2017-51	Judicial Assignments for Calendar Year 2018
S-2018-31-C	Amended Judicial Assignments for Calendar Year 2019 and for December of 2018
S-2018-32	Administrative Order Regarding Duty Judge Rotation for Calendar Year 2019
S-2018-41	Sumter County Civil Traffic Infraction Hearing Officer Program
S-2018-61	Titled In Re: Case Assignment Law Firm of Carver Law Group and or Christopher Carver, aka, John Christopher Carver, Judge Hallman as presiding Judge.
S-2019-4	Administrative Order Rescinding and Vacating Sumter County Administrative Order S-2016-18
S-2019-19	Administrative Order Rescinding and Vacating Sumter County Administrative Order S-2019-3 and S-2018-33
S-2019-6-A-In	RE Law Firm of Carver Law Group and or Christopher Carver, aka, John Christopher Carver, Judge Militello as presiding Judge
S-2019-20	Administrative Order Regarding Juror Utilization in the Circuit and County Courts of Sumter County for 2019
S-2019-31	Administrative Order Rescinding and Vacating Administrative Order S-2018-06
S-2019-40	Administrative Order Appointing the Honorable Paul Militello as Chair and Mr. Don Levens as Alternate Member and Mr. Joel Fields as Substitute Alternate



Order No:

Administrative Order Title

Member of the 2019-2020 Sumter County Canvassing Board and Appointing Mr. Bradley Arnold as Alternate Member for the County Commission and Vacating the following Administrative Orders: S-2017-60 & S-2018-17-B.

S-2019-46 In Re Case Assignment of any Case Wherein Edward Juan Lynum is Named Party

S-2019-54 Administrative Order Regarding Duty Judge Rotation for Calendar Year 2020

S-2019-55 Judicial Assignments for Calendar Year 2020

THE REMAINDER OFF THIS PAGE HAS BEEN LEFT BLANK INTENTIONALLY

