**IN THE CIRCUIT COURT OF THE FIFTH JUDICIAL CIRCUIT**

**IN AND FOR HERNANDO COUNTY**

PLAINTIFF,

Plaintiff/Name,

vs. Case Number:

DEFENDANT,

Defendant(s)/Name(s).

 /

**NOTICE OF COMPLETION OF SERVICE OF PROCESS AND CASE STATUS REPORT**

**THE PLAINTIFF/COUNTER-PLAINTIFF,** hereby files the following Notice of Completion of Service of Process and Case Status Report pursuant to administrative order requirements:

1. **Service of Process:** (Check one)

 Plaintiff has completed service of process on all named defendants in the above titled action on**\_\_\_\_\_**/\_\_\_\_\_/20\_\_\_\_,

OR

 Plaintiff has NOT completed service in the above referenced action and it has been 120 days since the filing of this action.

 Has the plaintiff requested an extension? Yes or No.

 If so, date of extension given. \_\_\_/\_\_\_\_/20\_\_\_

 Time of Extension \_\_\_\_\_\_\_\_\_\_ days

1. **Please state the case type: (e.g. residential foreclosure, contracts, negligence)**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **Please answer the following questions:**

**For all Civil Cases:**

* 1. Mediation has occurred Yes No
	2. Date of last mediation attended \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
	3. Non-Binding Arbitration occurred Yes\_\_\_\_No\_\_\_\_\_\_
	4. Date of last arbitration attended \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
	5. Date Arbitration order was served by the Arbitrator \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
	6. Discovery has Closed Yes No

(Upon completion of discovery, parties must notify the court)

* 1. A Case Management Order is in place Yes No
	2. Is this case Jury or Non-Jury \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
	3. Estimated days of Trial \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
	4. An Order Setting Trial has been issued? Yes No
	5. Has case settled or voluntarily dismissed? Yes\_\_\_No\_\_\_

 If so, please file form 1.998 “Final Disposition Form”

**For Small Claims Only:**

1. The rules of Civil Procedure have been ordered invoked Yes No

1. **Stays and/or Moratoriums:** A stay or moratorium upon prosecution in the above styled action was lifted on /\_\_\_\_\_ /20\_\_\_

OR

A stay or moratorium upon prosecution remains in place (check as appropriate)

1. **Provide a short description of this case:**
2. **Please provide printed Name, Address, Telephone, Email Address, and Signature for Counsel and Unrepresented Parties. Counsel must also include Florida Bar Number:**

 Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Attorney for Plaintiff

 Florida Bar Number: \_\_\_\_\_\_\_\_\_

 Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_