

**IN THE CIRCUIT COURT OF THE FIFTH JUDICIAL CIRCUIT OF FLORIDA,  
IN AND FOR LAKE COUNTY**

**ADMINISTRATIVE ORDER L: 2021-22**

**ADMINISTRATIVE ORDER OF CIRCUIT COURT ASSIGNMENTS FOR 2022**

This cause having come to the attention of the court as one which affects the efficient administration of justice within Lake County, and the court having the authority to enter administrative orders pertaining to the efficient administration of justice, and the court being otherwise duly advised, it is ORDERED:

1. Cases shall be randomly distributed as follows:

<b>Judge Baxley</b>	1/4 criminal cases, including "Jimmy Ryce" cases, excluding Death Penalty Cases ¼ Death Penalty Cases 1/4 civil non-jury, excluding domestic relations cases, Including foreclosures Oversight on all child support cases heard by the Child Support Hearing Officer
<b>Judge Davis</b>	1/4 criminal cases, including "Jimmy Ryce" cases, excluding Death Penalty Cases ¼ Death Penalty Cases 1/4 civil non-jury, excluding domestic relations cases Including foreclosures All Criminal Miscellaneous Cases
<b>Judge Metz</b>	1/4 criminal cases, including "Jimmy Ryce" cases, excluding Death Penalty Cases ¼ Death Penalty Cases 1/4 civil non-jury, excluding domestic relations cases Including foreclosures
<b>Judge Singeltary</b>	1/4 criminal cases, including "Jimmy Ryce" cases, excluding Death Penalty Cases ¼ Death Penalty Cases 1/4 civil non-jury, excluding domestic relations cases Including foreclosures

**Judge Mosley** 1/3 civil jury cases, including eminent domain  
1/3 family cases, including non-Title IV D cases  
and disputed paternity cases

**Judge Rada** All dependency  
All juvenile delinquency, CINS/FINS & truancy intervention  
All domestic violence injunctions  
All guardianships  
All probate  
Shelter hearings except as provided below  
All mental health cases including those cases filed under  
Chapter 393 (Developmental Disabilities), Chapter 790 (Risk  
Protection Orders), and oversight of Chapter 394 Baker Act  
Proceedings assigned and/or referred to the General  
Magistrate.

**Judge Takac** 1/3 civil jury cases, including eminent domain  
1/3 family cases, including non-Title IV D cases  
and disputed paternity cases

**Judge Welke** 1/3 civil jury cases, including eminent domain  
1/3 family cases, including non-Title IV D cases  
and disputed paternity cases  
Veteran's Court

Oversight on all child support cases heard by the child support hearing officer and the criminal miscellaneous docket shall rotate annually among the four criminal judges.

Cases filed in accordance with §945.43 (prisoner mental health) hearings shall be scheduled every Friday at 8:45 A.M. The outgoing duty judge will preside over these hearings. Should hearings fall on a holiday, they will instead be scheduled for the first preceding workday.

Circuit and county judges will continue to be responsible for shelter hearings on weekends and holidays during their duty weeks.

**General Magistrate:** Duties are assigned per separate administrative orders  
(AO# L-2004-46-A and/or A-2020-08-B)

**Child Support Hearing Officer:** Duties are assigned per separate administrative orders  
(AO# A-2013-37-C and/or A-2020-08-B)

The following county court assignments shall be effective January 1, 2022.

**Judge Nimeth** Child support not disposed by child support hearing officer.

2. Felony arraignments shall be scheduled Monday of each week at 8:30 A.M. Each judge shall schedule felony sentencings for his docket on the same Monday as his arraignment day. In the event Monday is a holiday, arraignment and sentencing shall be scheduled on the following workday. Each judge handling criminal shall make all possible efforts to schedule his primary criminal trial week on the Monday following his sentencing day so as to avoid conflicts.

3. In an effort to reduce juror costs, all jury selection shall occur on the first day of the work week unless circumstances beyond a judge's control require selection on a different day.

4. Death Penalty Cases shall be rotated to the four judges assigned criminal dockets. Judges who currently have post-conviction capital cases shall retain them.

DONE AND ORDERED in chambers at Tavares, Lake County, Florida, this 5  
day of October 2021.

  
HEIDI DAVIS  
ADMINISTRATIVE JUDGE  
LAKE COUNTY