INFORMATION REGARDING JUDGE YERMAN'S PROCEDURES

GUARDIANSHIP AND PROBATE

- SUBMIT ALL UNEXECUTED ORDERS VIA THE **E-PORTAL** TO THE CITRUS COUNTY CLERK OF COURTS, PLEASE DO NOT SEND VIA USPS MAIL OR EMAIL. NOTE: YOU MUST FIRST SELECT TO FILE INTO AN EXISTING CASE
- PROBATE SESSIONS OCCUR WEEKLY DURING EACH MONTH, THESE SESSIONS ARE HELD TO ALLOW JUDGE YERMAN TIME TO REVIEW AND SIGN PENDING ORDERS.
- UNEXECUTED ORDERS ARE ADDED TO THE SESSIONS IN THE ORDER IN WHICH THEY ARE RECEIVED. SHOULD YOU HAVE QUESTIONS REGARDING THE STATUS OF YOUR CASE, CONTACT <u>Probate-Guardianship@citrusclerk.org</u>.
- IF YOU NEED TO SET A HEARING WITH JUDGE YERMAN PLEASE CONTACT WHITLEY GIST AT <u>WGist@circuit5.org</u>, YOU WILL NEED TO INDICATE WHAT TYPE OF HEARING, HOW MUCH TIME IS NEEDED FOR THE HEARING AND APPROXIMATELY HOW FAR OUT TO SET IN THE EMAIL.

COUNTY CIVIL CASES

- ORDERS FOR COUNTY CIVIL CASES MAYBE SENT VIA EMAIL TO WHITLEY GIST AT <u>WGist@circuit5.org</u>, PLEASE INCLUDE A COVER LETTER AND THE DOCUMENT IN PDF FORMAT.
- IF YOU NEED TO SET A HEARING WITH JUDGE YERMAN PLEASE CONTACT WHITLEY GIST AT <u>WGist@circuit5.org</u>, YOU WILL NEED TO INDICATE WHAT TYPE OF HEARING, HOW MUCH TIME IS NEEDED FOR THE HEARING AND APPROXIMATELY HOW FAR OUT TO SET IN THE EMAIL.