



Marion County Teen Court
 110 NW 1st Ave, Ocala, FL 34471
 (352) 401-6762 or (352) 443-3990
teencourt@circuit5.org

YOUTH VOLUNTEER REGISTRATION

Please Print Neatly

Date: ____ / ____ / ____

Please notify Youth Court Staff if your information changes while volunteering at Youth Court

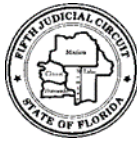
Volunteer Name: _____ (last) _____ (first) _____ (middle initial)
 Address: _____ City: _____ State: _____ Zip Code: _____

Home Phone: _____ Cell Phone: _____ Email: _____
 Date of Birth: _____ Male Female
 Current Grade: _____ School Currently Attending: _____ High School Graduation Year: _____

PARENT OR GUARDIAN EMERGENCY CONTACT INFORMATION

Emergency Contact #1: _____ (Name) _____ (Relationship to Student)
 Phone: _____ Cell Phone: _____ Email: _____
 Emergency Contact #2: _____ (Name) _____ (Relationship to Student)
 Phone: _____ Cell Phone: _____ Email: _____

<u>What types of activities are you involved with in school?</u>			
<u>What activities are you involved with outside of school?</u>			
<u>What will you gain from volunteering in Teen court?</u>			
<u>What are your educational or career plans after graduation from high school?</u>			
<u>Have you ever been found guilty of a crime?</u>	<u>Yes</u>		<u>No</u>
<u>If so, when and what charge?</u>			
<u>Have you ever met or had any experience with any law enforcement agency of the court system? If so, please explain:</u>			
<u>Have you ever been the victim of a crime?</u>	<u>Yes</u>		<u>No</u>
<u>If so, please explain:</u>			



MEDIA WAIVER FORM

Media Waiver of Confidentiality and Memorandum of Understanding

I _____ agree to speak with, be photographed or be videotaped by the media and/or court staff. I further agree to have my name used and my face shown on television, videotape, or the Internet for the educational and court purposes of the Marion County Teen Court and/or the National Association of Youth Courts.

Photographs will be used on the Fifth Judicial Circuit Court website and/or the National Association of Youth Courts website. If photographs are to be used on any site other than these, a separate waiver must be filled out and signed.

Additionally, you may elect to have your photograph used on the Internet, but not have your name used by initialing here: _____

Youth Signature

Date

Print Name

Parent/Guardian Signature

Date

Please read the following statements and sign below.

Dress Code for Teen Court

- All blouses and shirts must be buttoned and tucked into pants or skirts.
- ABSOLUTELY no tank tops, tube tops, shorts, spandex, sweat suits, or hats.
- No facial jewelry other than earrings, sunglasses, or stereo headsets are allowed.
- T-shirts and jeans may be worn by Teen Court participants, as long as they are neat and clean, and do not have any holes in them.
- Teen Court participants may not wear any clothing that has inappropriate writing, slogans, or logos of any kind.

Conduct Code for Teen Court

It is a privilege to serve in and use the courthouse and courtrooms. Please show your respect by following the court rules.

- If you must carry an electronic communication device, it must be turned off in the courtroom.
- Chewing gum is not permitted.
- Do not put your feet on the furniture.
- Once court begins, there is no talking permitted and you are to remain in your seat.
- Do not leave or enter the courtroom unless a recess has been called by the judge.
- Possession of tobacco by anyone under the age of 21 is against the law and will be prosecuted. Any participant seen using tobacco will be removed from the program.
- All Teen Court participants will follow instructions given by the Teen Court Coordinator/Clerk and any Adult Volunteers. Failure to comply with the instructions and rules of Teen Court will result in dismissal from the program.
- It is the policy of the Marion County Teen Court program that all participants will be safe, secure, and free from harassment or bullying of any kind. Conduct that constitutes bullying or harassment is prohibited and may result in suspension or termination from participation in the program.
- Consequences and appropriate remedial action for someone found to have wrongfully and intentionally accused another of bullying or harassment may range from suspension to termination from participation in the program.
- You cannot share confidential information learned while participating in the Teen Court program with anyone else other than the Teen Court Staff.
- You cannot share confidential court documents with any person other than to Teen Court staff.
- You cannot talk publicly about case-related matters or about any individual who was, is, or will be in the Teen Court program. This includes, but is not limited to, no posting on social media or any other communication platforms about individuals in the Teen Court program.
- You cannot record, photograph, or take a screenshot of any portion of Teen Court proceedings, no matter if Teen Court is in person or virtual.
- You cannot allow others to be present during Teen Court proceedings, no matter if Teen Court is in person or virtual, without prior approval from the Teen Court Staff.

**** YOUR MISCONDUCT INVOLVING FAILURE TO OBSERVE THE ABOVE POLICIES, MAY RESULT IN THE FOLLOWING: TERMINATION OF PARTICIPATION IN THE TEEN/YOUTH COURT PROGRAM AND PARTICIPANT/DEFENDANT’S CASE BEING RETURNED TO THE STATE ATTORNEY’S OFFICE FOR FAILURE TO COMPLETE THE PROGRAM, OR TERMINATION OF THE VOLUNTEER REGISTRATION AND REMOVAL FROM FUTURE INVOLVEMENT WITH TEEN/YOUTH COURT.**

I _____ have read and understand, the above policies and agree to abide by them.

Youth Signature

Parent Signature

FIFTH JUDICIAL CIRCUIT OF FLORIDA CONFIDENTIALITY REQUIREMENT

COMPLIANCE WITH THIS CONFIDENTIALITY AGREEMENT is a condition of employment, and/or a condition of participation in any internship, externship, mentorship, observation, voluntary unpaid service, and/or contract services with the Fifth Judicial Circuit of Florida.

For purposes of this agreement, confidential information is: **(a)** written, electronic, or oral information relating to cases filed in the Fifth Judicial Circuit of Florida, except statements made in oral arguments or in other venues open to the public, briefs and other papers filed with the clerk's office, and opinions or orders made public through issuance by the court; **(b)** information concerning the Court's decision-making process; and **(c)** information pertaining to administrative matters of the Court identified by the court as confidential. Confidential information under this agreement is not equivalent to confidential or exempt information under Florida's public records laws and court rules.

For the purposes of this agreement: Party/Parties are: **(a)** individuals who are participating in any of the following: internship, externship, mentorship, observation, voluntary unpaid service, and/or contract services with the Fifth Judicial Circuit of Florida; or, **(b)** employees of the Fifth Judicial Circuit of Florida including but not limited to all judicial personal staff, central staff attorneys, employees of the Clerk's Office, and employees of the Office of Court Administration.

Party/Parties agree(s) as follows:

- A.** Party/Parties shall not disclose or use confidential information acquired in the course of their work with the Court other than to current staff who are bound by the terms of this agreement and who are authorized to have access to the information.
- B.** Party/Parties shall not disclose confidential court documents to any person other than to current staff who are bound by the terms of this policy and who are authorized to have access to the information contained in those documents.
- C.** Party/Parties shall not comment publicly about unannounced case-related matters that were, are, or will be before the Court.
- D.** Party/Parties misconduct involving unauthorized disclosure or use of confidential information may result in the following, as applicable: termination of employment, termination of contract, termination of the volunteer agreement, termination of Internship, or termination of Externship. Additionally, a report will be submitted to the following, as applicable: the college/university, the appropriate licensing agency, including but not limited to, The Florida Bar, The Florida Board of Bar Examiners, the Office of Court Administration, and/or all other relevant agencies, to be considered when determining fitness to practice law, obtain mediation certification or interpreter certification.

- A. Party/Parties acknowledge all writing produced by Party/Parties, while under the supervision of and/or at the direction of the Fifth Judicial Circuit of Florida, is the property of the Fifth Judicial Circuit of Florida and shall not be used for any other purpose without the express written consent of the Fifth Judicial Circuit of Florida.
- B. Party/Parties obligations created by this agreement shall continue in full force and effect until further written notice from the Fifth Judicial Circuit of Florida.

ACKNOWLEDGMENT OF RECEIPT AND CERTIFICATION OF UNDERSTANDING OF CONFIDENTIALITY AGREEMENT

I HEREBY ACKNOWLEDGE that I have received and read this Confidentiality Agreement. I certify that I understand the Confidentiality Agreement and will comply with the requirements of this Confidentiality Agreement.

Signature	Date		Witness	Signature	Date
Print Name			Witness	Print Name	