

REQUIRED ITEMS FOR CHANGE OF NAME (ADULT)

NOTE: Unless otherwise noted, all forms listed below can be found at www.flcourts.org under Self Help - Family Law Forms – Please pay close attention to which forms must be signed and notarized.

___ **Petition** *Form 12.982 (a)* Please read all directions and complete the petition in its entirety. Please pay particular attention to the following:

- Petitioner **must** be a resident of and domiciled Marion County
- List all places of residency **since birth**
- Petition must be signed and notarized by Petitioner
- If you have been known by any former names, it is required that a copy of the order or marriage certificate be attached

___ **Background Check from Court Approved Location** (Clerk has list of providers) – Background check shall include ALL prior, present and future names and aliases Petitioner was/is/may be known by

Note: If you are restoring a former name is it not mandatory to have a background check as long as proper documentation has been supplied indicating prior name changes by marriage or a court

___ **Coversheet for family court cases** *Form 12.928*

___ **Disclosure from Nonlawyer** *Form 12.900 (a)*

___ **Designation of Current Mailing and Email Address form (per A.O. A-2022-47)**

___ **Copy of Driver's License OR Voter's Registration Card** – to show proof of Marion County residency

___ **Notice of Related Cases** *Form 12.900 (h)*

___ **Motion to Set Final Hearing** Form available at www.marioncountyclerk.org **PLEASE DO NOT FILE THIS MOTION UNTIL ALL THE ABOVE ITEMS HAVE BEEN FILED**