

SIMPLIFIED DISSOLUTION OF MARRIAGE

This checklist is designed to help persons seeking to represent themselves in court without the assistance of an attorney. It is meant to serve as a guide only. It is not guaranteed that either the instructions or the forms will achieve the result desired by the parties. It is not ensured that any individual judge will follow the procedures exactly or accept each form drafted. Any person using these instructions and forms does so at their own risk.

Please note, the Family Court Case Management Self-Help Office provides procedural information and cannot give legal advice.

All forms listed below can be found at www.flcourts.org under Self Help, Family Law Forms, unless otherwise noted.

- **Petition for Simplified Dissolution of Marriage** - Form 12.901(a) Read all directions and complete the petition entirely. **BOTH PARTIES MUST SIGN THE PETITION**
- **Copy of Florida Driver's License or Florida Identification Card.** Must be issued at least 6 months prior to the date of filing. Alternatively, if your Florida Driver's License or Florida Identification Card does not meet the 6 month criteria, you must file the following:
 - **Affidavit of Corroborating Witness** - Form 12.902(i) **AND**
 - **Affidavit of Residency** (located on www.circuit5.org, under Self-Help, Sumter County)
- **Designation of Current Mailing and E-Mail Address pursuant to Administrative Order A-2022-47** – Located on www.circuit5.org under Self-Help, Sumter County
- **Cover Sheet for Family Court Cases** - Form 12.928
- **Notice of Related Cases** - Form 12.900(h)
- **Notice of Social Security Number** - Form 12.902(j) – Each party must file.
- **Family Law Financial Affidavit** – Each party **must** file if they are **not** filing a Marital Settlement Agreement.
 - Short Form - Form 12.902(b) If gross individual annual income is under \$50,000
 - Long Form - Form 12.902(c) If gross individual annual income is above \$50,000

OR

- **Marital Settlement Agreement for Simplified Dissolution of Marriage** - Form 12.902(f)(3) **BOTH** parties must sign.

Additional Forms: Disclosure from Nonlawyer – Form 12.900(a)

**** Both Parties Must Attend Final Hearing ****

PLEASE BE AWARE:

**A FINAL HEARING WILL NOT BE SET UNTIL
INDIVIDUAL FINANCIAL AFFIDAVITS OR A MARITAL SETTLEMENT AGREEMENT
IS SUBMITTED TO THE COURT FILE**