

## Judge Steven G. Rogers

### HEARING REQUESTS & PROCEDURES

#### For HEARING Requests:

**E-mail** requests to: [rogers.hearings@circuit5.org](mailto:rogers.hearings@circuit5.org) (*all scheduling is done via e-mail*).

Please provide the case name/number in the subject line & include within the message the title of the motion(s) and the amount of time requested for the hearing. *Motions must be filed with the Clerk prior to the scheduling of a hearing.*

#### For Case Related Questions or General Inquiries:

**Email** questions or submissions to: [greed@circuit5.org](mailto:greed@circuit5.org)

*Trial Notebooks or any documentation that needs to be submitted to the court for consideration should be sent electronically, two days prior to the hearing, to this email address.*

#### NOTE:

**Proposed orders** (*including a Certificate of Service that lists the name of each party to be served – please do not only use “All Parties of Record”*) may be forwarded to: [greed@circuit5.org](mailto:greed@circuit5.org). **DO NOT file proposed orders through the portal** – they are not accepted via the portal, and we do not get a notification that they have been filed. Please include a copy of the motion with any submission of orders, as it sometimes takes several days for e-filings to appear in the court file.

If there are parties to the action that require service of the Order via U.S. Mail – the proposed order, as well as copies for conforming & self-addressed/postage-paid envelopes for those particular parties, need to be forwarded by mail/hand-delivery, to the Judge’s office at: **110 NW 1<sup>st</sup> Avenue, Suite 2017, Ocala, FL 34475**. To prevent duplicate submissions - please do not email the order if it is being provided to our office via mail or hand-delivery.