

Judge LeAnn Mackey-Barnes

HEARING REQUESTS & PROCEDURES

For HEARING Requests:

E-mail requests to: Mackey-Barneshearings@circuit5.org (*all scheduling is done via e-mail*).

Please provide the case name/number in the subject line & include within the message the title of the motion(s) and the amount of time requested for the hearing. *Motions must be filed with the Clerk prior to the scheduling of a hearing.*

For Case Related Questions or General Inquiries:

Email questions or submissions to: dtownsend@circuit5.org

Trial Notebooks or any documentation that needs to be submitted to the court for consideration should be sent electronically, two days prior to the hearing, to this email address.

NOTE:

Proposed orders (*including a Certificate of Service that lists the name of each party to be served*) may be forwarded to: dtownsend@circuit5.org. If submitting a proposed order by e-mail, the order must be in Word format. Please include a copy of the motion, as it sometimes takes several days for e-filings to appear in the court file.

If there are parties to the action that require service of the Order via U.S. Mail – the proposed order, as well as copies for conforming & self-addressed/postage-paid envelopes for those parties, need to be forwarded by mail/hand-delivery, to the Judge's office at: **110 NW 1st Avenue, Suite 3048, Ocala, FL 34475**. To prevent duplicate submissions - please do not email the order if it is being provided to our office via mail or hand-delivery.