



PAM VERGARA
CIRCUIT COURT JUDGE
FIFTH JUDICIAL CIRCUIT OF FLORIDA
Hernando County Courthouse
Room 200
20 N. Main Street
Brooksville, FL 34601

IN THE CIRCUIT COURT OF THE FIFTH JUDICIAL CIRCUIT
HERNANDO COUNTY, FLORIDA

**ZOOM PROCEDURES
FOR THE HONORABLE PAM VERGARA
CIRCUIT CIVIL DIVISION**

Non-Evidentiary Hearings:

All parties must agree to the Zoom Hearing. It is the moving party's responsibility to set up the Zoom hearing with the judicial assistant, Josie White, at jwhite@circuit5.org and send the Notice of Hearing and Zoom invitations to **all** parties, including an invitation to the Court. It is discretionary with the parties as to whether a clerk or court reporter is needed or desired. If desired an invitation to them must be included as well. The Zoom hearing will not be recorded except for required hearings.

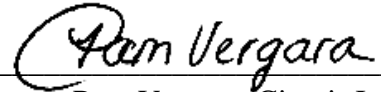
The Zoom Notice of Hearing must be filed with the Court at least 5 days prior to hearing date. Any paperwork to be considered at the hearing must also be filed 5 days prior to hearing, with a courtesy hard copy to the Court. It is your responsibility to follow all other administrative orders and procedures.

Evidentiary Hearings:

In addition to the above – if allowed by the Court by motion and order, Evidentiary Hearings may be heard via zoom.

Parties must submit all Evidence to be considered **5 days prior to the hearing**, via hard copies, using the attached evidence list below as a cover sheet (filling in case style, description section and ID section only). The ID section shall be labeled as “Lettered” evidence. The evidence shall be submitted via email or mail to the Judicial Assistant, Misty Conner. **If parties wish to deliver such evidence in person, please make prior arrangements with Judicial Assistant for in-person deliveries.** Evidence/documents will be tabbed and marked at the hearing by the Judge or Judicial Assistant with the evidence being labeled as “Numbered” evidence.

DONE AND ORDERED, in Chambers, Brooksville, Hernando County this _16____
day of January, 2024.



Pam Vergara, Circuit Judge

**IN THE CIRCUIT/COUNTY COURT OF THE FIFTH JUDICIAL CIRCUIT
IN AND FOR HERNANDO COUNTY, FLORIDA**

CASE NO.

PLAINTIFF

ATTY:

VS

DEFENDANT

ATTY:

JUDGE:

CLERK:

PLAINTIFF(S) EXHIBITS FOR IDENTIFICATION/EVIDENCE

TYPE OF COURT PROCEEDING

DATE mm/dd/yy	DESCRIPTION	ID	EVID

06/17/09 EVIDENCE LIST

KD

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