

MOTION FOR CIVIL CONTEMPT/ENFORCEMENT

This checklist is designed to help persons seeking to represent themselves in court without the assistance of an attorney. It is meant to serve as a guide only. It is not guaranteed that either the instructions or the forms will achieve the result desired by the parties. It is not ensured that any individual judge will follow the procedures exactly or accept each form drafted. Any person using these instructions and forms does so at their own risk.

Please note, the Family Court Case Management Self-Help Office provides procedural information and cannot give legal advice.

All forms listed below can be found at WWW.FLCOURTS.GOV under Self Help, Family Law Forms, unless otherwise noted.

- **Motion for Civil Contempt/Enforcement** - Form 12.960 Read all directions and complete the petition *entirely*.
*Attach a copy of the Final Judgment/Order.
- **Designation of Current Mailing and E-Mail Address** - Form 12.915
- **Cover Sheet for Family Court Cases** - Form 12.928
- **Notice of Related Cases** - Form 12.900(h)
- **Process Service Memorandum** – Form 12.910(b)

Please note:

Process Service Memorandum and a certified copy of the Motion for Civil Contempt/Enforcement must be personally served by a sheriff or private process server to the other party(ies) in the case. When proof of service has been filed in the case contact **Family Court Case Management** at **352-742-4301** to be set for a hearing.

***If the Department of Revenue is a party to the case, you may need to schedule your hearing time with the Department of Revenue.