**SAMPLE PROPOSED ORDER**

IN THE COUNTY COURT OF THE FIFTH JUDICIAL CIRCUIT

IN AND FOR CITRUS COUNTY, FLORIDA

Plaintiff,

v. CASE NO.

Defendant,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_/

**ORDER**

*[the following is for illustration purposes]*

**THIS CAUSE** came before the Court before the Honorable Edward C. Spaight on the \_\_\_ day of \_\_\_\_\_, \_\_\_\_, and appearing before the Court were \_\_\_\_\_\_\_\_, and upon the pleadings and proofs and the Court being fully advised and finding it has jurisdiction of the subject matter and of the parties; it is

**ORDERED and ADJUDGED** *[type text in the body of the order as usual]*

**Align Left**

**Indent by using spaces (not tabs)**

**All Caps, No Spaces**

**DONE and ORDERED** in Inverness, Citrus County, Florida this DDDD

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JJJJ

**CERTIFICATE OF SERVICE**

**I HEREBY CERTIFY** that a true and correct copy of the foregoing has been furnished using the Florida Court’s E-Filing E-Portal, via U.S. Mail, and/or Electronic Mail in accordance with the corresponding addresses listed therein on MMMM

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**INDEX OF CODES**

|  |  |
| --- | --- |
| DDDD = Date of Judge's Signature | JJJJ = Judge’s Signature |
| MMMM = Mailing Date | CCCC = Service List |
| AAAA = Judicial Assistant’s Signature | GGGG = GM or JHO Signature |
| RRRR = Reported and Recommended Date |  |