

IN THE CIRCUIT COURT
OF THE FIFTH JUDICIAL CIRCUIT
IN AND FOR MARION COUNTY, FLORIDA

IN RE: The Estate of
XXXXXX,
Deceased.

CASE NUMBER:

ORDER ADMINISTRATIVELY CLOSING ESTATE

The captioned matter was brought before the Court on July 11, 2025, upon review of the Personal Representative's Petition for Extension of Time. After reviewing the Motion and the court file, the Court **FINDS AND ORDERS AS FOLLOWS:**

1. The Court is required by Florida Rule of General Practice 2.545 to generally manage the cases before it to insure timely resolution. Specifically, probate cases are expected to be resolved within 12 months of the date of letters of administration being issued. Florida Rule of General Practice 2.250(a)(1)(D).
2. In order to more fully comply with the Florida Supreme Court's case management practices, this Court, sua sponte, pursuant to Florida Rule of General Practice 2.456(b)(1) orders that this case be placed in inactive status.
3. The Estate is hereby administratively closed until the resolution of the civil matter. The Personal Representative is not discharged and is hereby authorized and ordered to retain all fiduciary and other powers that are necessary to enable, on behalf of the Estate and its beneficiaries, to take any legal action and execute any documents that are necessary to facilitate and assist in the resolution of the estate.
4. The Personal Representative shall continue to remain obligated pursuant to the Oath of Personal Representative and shall continue to remain empowered pursuant to the Order Appointing Personal Representative and the Letters of Administration in order to facilitate his/her ability to carry out fiduciary duties as Personal Representative of the Estate, and for purpose of taking any appropriate action, make any necessary decisions, and execute and necessary documents related to the resolution of the estate.
5. Following the resolution of the pending matters, the Personal Representative shall petition to reopen the Estate for the purpose of filing the Petition for Discharge and other pleadings required to formally close this Estate.

DONE and ORDERED in Ocala, Marion County, Florida this DDDD.

JJJJ

CERTIFICATE OF SERVICE

I HEREBY CERTIFY that copies have been furnished by U.S. Mail or via filing with the Florida Courts E-Filing Portal on MMMM

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