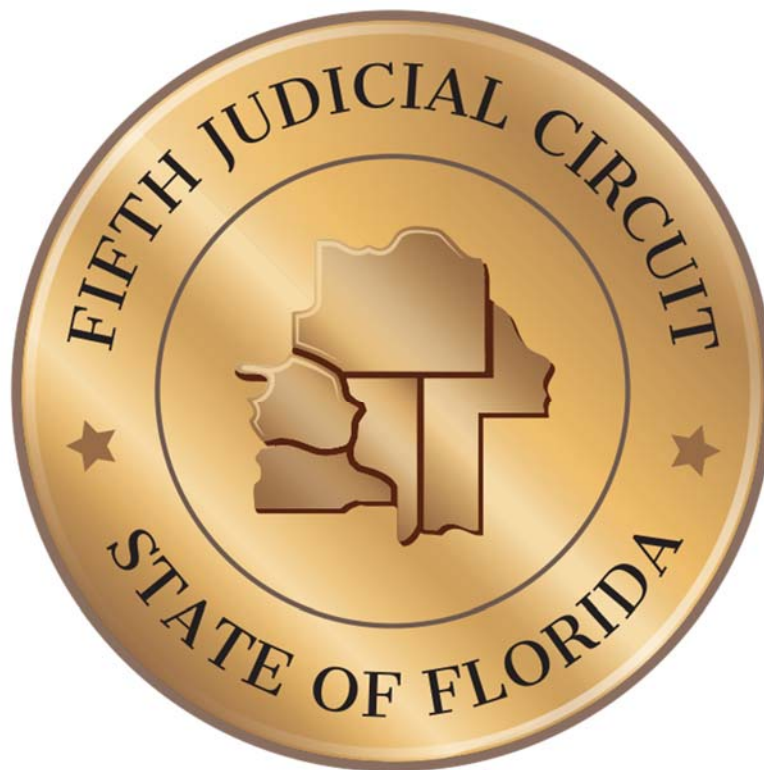


# **FIFTH JUDICIAL CIRCUIT OF FLORIDA CONTRACT STENOGRAPHER & TRANSCRIPTIONIST APPLICATION**



# FIFTH JUDICIAL CIRCUIT OF FLORIDA

## CONTRACT STENOGRAPHER & TRANSCRIPTIONIST APPLICATION



**INSTRUCTIONS: ANSWER ALL QUESTIONS  
ACCURATELY, USING DARK INK. PLEASE PRINT  
CLEARLY OR TYPE.**

DATE \_\_\_\_\_

NAME \_\_\_\_\_  
(Last) (First) (Middle)

ADDRESS \_\_\_\_\_  
(Street) (City) (State) (Zip)

TELEPHONE \_\_\_\_\_  
(Home) (Work) (Cellular)

EMAIL ADDRESS \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_  
(Month) (Day) (Year)

### **OCCUPATIONAL/PROFESSIONAL LICENSES OR CERTIFICATIONS:**

COURT REPORTER CERTIFICATION NUMBER: \_\_\_\_\_

DATE OBTAINED \_\_\_\_\_ RENEWAL DATE \_\_\_\_\_

OTHER PROFESSIONAL OR OCCUPATIONAL LICENSES OR CERTIFICATIONS:

TYPE \_\_\_\_\_



## DRIVER'S LICENSE:

DRIVER'S LICENSE # \_\_\_\_\_ STATE \_\_\_\_\_  
DATE ISSUED \_\_\_\_\_ EXPIRATION \_\_\_\_\_

### HAS YOUR LICENSE EVER BEEN SUSPENDED OR REVOKED?

Yes \_\_\_\_\_ No \_\_\_\_\_

IF "YES", EXPLAIN \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## CRIMINAL HISTORY:

ANSWERING YES TO ANY OF THE FOLLOWING QUESTIONS WILL NOT NECESSARILY DISQUALIFY YOU FROM ENTERING INTO A CONTRACT TO PROVIDE COURT REPORTING SERVICES FOR THE FIFTH CIRCUIT. EACH CASE IS CONSIDERED INDIVIDUALLY. YOU MAY USE ADDITIONAL SPACE ON THE REVERSE OF THIS APPLICATION TO COMPLETE YOUR EXPLANATIONS.

### ALL CONTRACTORS MUST PASS A LEVEL TWO FINGER PRINT BASED BACKGROUND CHECK.

HAVE YOU EVER BEEN ARRESTED FOR A FELONY OR A MISDEMEANOR INVOLVING MORAL TURPITUDE?

\_\_\_\_\_ YES \_\_\_\_\_ NO

IF YES, PLEASE LIST ANY OFFENSE FOR WHICH YOU HAVE BEEN CONVICTED, OR ANY CHARGE AGAINST YOU CURRENTLY:

OFFENSE \_\_\_\_\_ DATE \_\_\_\_\_

COUNTY \_\_\_\_\_ STATE \_\_\_\_\_

OFFENSE \_\_\_\_\_ DATE \_\_\_\_\_

COUNTY \_\_\_\_\_ STATE \_\_\_\_\_

OFFENSE \_\_\_\_\_ DATE \_\_\_\_\_

COUNTY \_\_\_\_\_ STATE \_\_\_\_\_



## DISCLOSURE OF POSSIBLE CONFLICTS:

TO THE BEST OF YOUR KNOWLEDGE ARE YOU OR ANY OF YOUR FAMILY MEMBERS NOW INVOLVED AS A PARTY, A WITNESS, OR THROUGH ANY OTHER CONNECTION WITH ANY SUIT OR LITIGATION BEFORE ANY COURTS OF THE FIFTH JUDICIAL CIRCUIT?

\_\_\_\_ YES      \_\_\_\_ NO

IF YES, PLEASE EXPLAIN:

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## EMPLOYMENT HISTORY:

JOB HISTORY FOR THE LAST 5 YEARS, MOST CURRENT FIRST:

JOB TITLE \_\_\_\_\_

COMPANY \_\_\_\_\_ DATES EMPLOYED \_\_\_\_\_ TO \_\_\_\_\_

ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

SUPERVISOR'S NAME \_\_\_\_\_

JOB DESCRIPTION

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REASON FOR LEAVING

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JOB TITLE \_\_\_\_\_

COMPANY \_\_\_\_\_

DATES EMPLOYED \_\_\_\_ TO \_\_\_\_

ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_

SUPERVISOR'S NAME \_\_\_\_\_

JOB DESCRIPTION

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REASON FOR LEAVING

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JOB TITLE \_\_\_\_\_

COMPANY \_\_\_\_\_

DATES EMPLOYED \_\_\_\_ TO \_\_\_\_

ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_

SUPERVISOR'S NAME \_\_\_\_\_

JOB DESCRIPTION

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REASON FOR LEAVING

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JOB TITLE \_\_\_\_\_

COMPANY \_\_\_\_\_

DATES EMPLOYED \_\_\_\_ TO \_\_\_\_

ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_

SUPERVISOR'S NAME \_\_\_\_\_

JOB DESCRIPTION

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REASON FOR LEAVING

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CERTIFICATION

I \_\_\_\_\_ hereby certify to the veracity of the information  
[Print Name]  
contained in this application this \_\_\_\_\_ day of \_\_\_\_\_, 202\_\_.

\_\_\_\_\_  
[Applicant Signature]

MAIL OR EMAIL APPLICATION PACKET:

DUE PROCESS SERVICES  
550 WEST MAIN STREET, RM. 5-700  
TAVARES, FL 32778  
EMAIL: [DUEPROCESS@CIRCUIT5.ORG](mailto:DUEPROCESS@CIRCUIT5.ORG)

IF YOU HAVE ANY QUESTIONS  
TELEPHONE: 352- 253-1606

