

REQUESTING A HEARING

Please EMAIL Judge Kissner's Office: zvargas@circuit5.org

1. You MUST include **opposing counsel**
2. You MUST include **CASE NUMBER**
3. You must include the **amount of time needed**: ex. Negotiated Change of Plea: 10 minutes; Motion to Suppress: 1 hour (or however long is needed).
4. If your client is incarcerated, you must include whether you want the Defendant **TRANSPORTED** or whether he/she can appear by video link.

Our office will respond to both parties with open dates/times.

Once date/time is confirmed by our office, party requesting hearing shall file Notice of Hearing.